



2008 Mahogany St Ste 3  
Mora MN 55051  
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## A G E N D A

Regular Meeting of the Board of Supervisors

Wednesday, Jan. 24, 2024 12:00 pm

Location: 2008 Mahogany St Ste 3 Mora MN 55051

**Purpose Statement:** Meet regularly utilizing civic standards to organize ourselves, building capacity and infrastructure as needed to support our goals in leading toward better soil & water quality throughout Kanabec County.

The public is welcome to attend in-person at our SWCD office, 2008 Mahogany St Ste 3 Mora MN 55051.

Note: We post our meeting material on our websites' homepage.

For those wishing to attend remotely:

Google Meet joining info:

Video call link: <https://meet.google.com/gtp-gjsa-zff>

Or dial: (US) +1 903-600-6432 PIN: 402 133 784#

More phone numbers: <https://tel.meet/gtp-gjsa-zff?pin=6279057936310>

1. 12:00 pm Pledge of Allegiance to the Flag
2. 12:05 \*Board Elections  
    \*Board Committee assignments
3. 12:20 \***Approval of the Agenda**
4. 12:25 \***Consent Agenda** (no discussion unless Supervisor requests)
  - 3.1. Financial – receipts & disbursements, balance sheet, profit & loss reports
  - 3.2. Outcomes Document:  
    Kanabec SWCD Board Mtg. – Dec. 20, 2023
  - 3.3. Staff Reports
  - 3.4. Upcoming Staff Meetings / Outreach / Training
  - 3.5. AIS funding requests (routine within budget)
5. 12:35 \***Approve Treasurer's Report**
6. 12:40 NRCS Report (Steffen)  
    \*Annual Civil Rights Review
7. 12:55 **Business Section**
  - 7.1. Snake Watershed Partnership Update (Pomije)

7.2. Update on Snake Watershed position

7.3. \*Annual Dues:

- MASWCD \$6,802.95 (last year \$5,301.80)
- Envirothon donation \$250 (last year \$250)
- Area 3 Assn. dues \$600 (last year \$300)
- Area 3 Forestry Assn. dues \$375 (last year \$60)
- Wild Rivers \$50 (donation)
- MN Soil Health Coalition \$25 (membership fee)

7.4. \*Renew annually:

- Newspaper, Kanabec County Times
- Banks
  - Neighborhood National Bank
  - Blaze (formerly Spire)
- Supervisor per diems (\$100 last year)

7.5. \*Rent new space proposal, requesting new 4-year lease starting March 2024.

7.6. Grant Reporting Update – pay back to BWSR

- 7.7. \* MCIT Ins. Trust
- |                       |         |
|-----------------------|---------|
| Property coverage     | \$2,887 |
| Worker’s compensation | \$2,422 |

7.8. \*RIM Easement Monitoring Contract approval, \$450, 9 existing easements

7.9. \*RIM Easement Master Contract approval, \$2,500 per new easement, staff easement development

7.10. \*Buffer Law FY2024 Contract approval, \$10,000

7.11. \*Walk In Access Program contract with DNR, \$250 ea. Sign-up

7.12. \*Utilize credit card cash-back for employee rewards, at the discretion of the District Manager

7.13. \*District Land, food plot preparation (Belkholm)

7.14. \*AIS 2024 Hiring of 2-3 Boat Inspectors, authorize posting and hiring within budget \$14,631.22  
To offer \$16 / hr. & \$16.50 / hr. on returning inspectors

**8. 2:00 - Public Input (15 min.)**

- Kathy Neilsen, Pokegama Lake Assn.

**BREAK** (5 min.)

**9. 2:20 Projects Updates, in consent agenda – any questions**

- 9.1. \*Hwy 65 / Fish Lake Shoreland Project, MN DOT maintenance project within right of way seeking rock paid through us, \$3-5,000

**10. 2:30 Discussion Session: Proposed SWCD Board / Staff Retreat**

Seeking agenda input and logistic details.

(Items brought forward by Supervisors for board discussion. Please bring items for the agenda ahead of our meeting for full board consideration prior to the meeting.)

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**Set Next Meeting Dates / Committee Reports – next meeting dates**

- 1/22/24 - SRWMB Annual Organizational Meeting, 9 am, Courthouse (Pomije, Belkholm)
- 1/22/24 - Snake Watershed Partnership Meeting, 10:30 am, Courthouse (Pomije, Belkholm)
- 1/24 - TSA Area 3 Meeting, 10 am remote (Johnson, Pomije)
- 1/25 ? - Rum RRWP Meeting, 4:30, Milaca (Johnson)
- 2/1 - Annual Grant Reporting Deadline
- 2/12 - Snake Steering Meeting, as needed 9-11 am (Pomije)
- 2/13 – **Supervisor Training** w/ Darren, Brainerd, 9 am -12 pm (Heggernes, Sanford)
- 2/15 - internal Annual Newsletter article submissions due (staff)
- 2/16 - potential multi-county Amish Outreach (staff)
- **2/21/24- Regular SWCD Board Meeting, 2 pm**
- 2/22 – Leadership Training webinar, 10 am (Pomije)
- 2/26/24 - Snake Watershed Partnership Meeting, 10:30 am, Courthouse (Pomije, Belkholm)
- Feb.TBD - Snake/Kettle RIM Easement Tech. Committee (Mattson)
- 2/26/24 - Snake Watershed Partnership Meeting, Courthouse (Pomije, Belkholm)
- 3/14 - COLA / AIS Meeting, 5 pm (Larsen, Sanford)
- 3/14/24 ? - Kettle PC Meeting, 9 am, Sandstone (Johnson)

- 3/21/24 ? - Forestry Assn. Meeting, 10 am, McGregor (Carda or Sanford, Tank)
- June 7 or 14 – proposed dates for the Area 3 Resolution Meeting, Cloquet Forestry Ctr. – any conflicts?

Seeking Supervisor report on meeting attended

**11.** 2:40 **Evaluate the Meeting** – What worked? What needs further discussion?

Agenda items for next month...

**12.** 2:45 Adjourn Regular Board Meeting

**13.** 2:50 **CLOSED SESSION** – Personnel Committee to review staff's 2024 performance objectives

**\*Seeking Board Decisions**