



2008 Mahogany St Ste 3
Mora MN 55051
(320) 679-1391
Deanna@KanabecSWCD.org

A G E N D A

Regular Meeting of the Board of Supervisors

Wednesday, Dec. 20, 2023 2:00 pm

Location: 2008 Mahogany St Ste 3 Mora MN 55051

Purpose Statement: Meet regularly utilizing civic standards to organize ourselves, building capacity and infrastructure as needed to support our goals in leading toward better soil & water quality throughout Kanabec County.

The public is welcome to attend in-person at our SWCD office, 2008 Mahogany St Ste 3 Mora MN 55051.

Note: We post our meeting material on our websites' homepage.

Due to spotty internet connection in our normal meeting location; we are deferring a remote meeting connection. If you wish to request a remote meeting connection, please contact Deanna Pomije at least one day prior to our meeting date so arrangements can be made.

1. 2:00 pm – **CLOSED SESSION** – staff performance review
Regular meeting to start directly after the closed session ends.
2. 2:30 pm Pledge of Allegiance to the Flag
3. 2:35 ***Approval of the Agenda**
4. 2:40 ***Consent Agenda** (no discussion unless Supervisor requests)
 - 3.1. Financial – receipts & disbursements, balance sheet, profit & loss reports
 - 3.2. Outcomes Document:
Kanabec SWCD Board Mtg. – Nov. 15, 2023
 - 3.3. Staff Reports
 - 3.4. Upcoming Staff Meetings / Outreach / Training
 - 3.5. AIS funding requests (routine within budget)
5. 2:45 ***Approve Treasurer's Report**
6. 2:50 NRCS Report (Bodle, Paulsen)
7. 3:05 **Business Section**
 - 7.1. Snake Watershed Partnership Update (Pomije)
 - Update Watershed Program Coordinator posting, Due 1/10
 - *Authorize the personnel committee to interview and offer position
 - 7.2. *Personnel Actions – follow-up from performance reviews

- 7.3. Clarification on Life Ins. cost separate from Health Ins. approved \$704 / mo.
- 7.4. *Earned Sick & Saft Time (ESST) Employee Handbook leave section revision for review and approval
- 7.5. *Rain Barrel – watershed outreach proposal
- 7.6. *Tree Planter purchase update (Tank), signing authority on quote
- 7.7. *Rent new space proposal, requesting negotiation authorization guidance
- 7.8. *Watershed Program Coordinator, new computer proposal, estimated cost calculated at \$3,225
- 7.9. *Conservation Corps Individual Placement
- 7.10. *Request Emily Larsen to be added to our Spire (now Blaze) account as a signer
- 7.11. Update on progress on our 5-Year Strategic Plan Goals
- 7.12. Presentation of current available BMP funds

8. 3:30 - Public Input (25 min.)

- Kathy Neilsen, Pokegama Lake Assn.
- Colton Marohn, District Land proposal

BREAK (5 min.)

9. 4:35 Projects Updates, in consent agenda – any questions

- 9.1. *Seeking approval to use Iowa 2023 Custom Rates for standardized in-kind work
- 9.2. *South Fork, Sec. 11 Installed the deep bury pipeline sections in March. Complete the watering tanks installation this fall, 2023. Requesting payment in Jan. Cost estimate \$12,970 contract #SCS FY20-21-2, processing the payment voucher.
- 9.3. Update on funding proposal for Whited sec. 16, prescribed grazing components, Snake WBIF or SRWMB, project vetting

10. 5:05 Discussion Session:

(Items brought forward by Supervisors for board discussion. Please bring items for the agenda ahead of our meeting for full board consideration prior to the meeting.)

11. 5:10 Set Next Meeting Dates / Committee Reports – next meeting dates

- 12/14 - COLA / AIS Meeting, 5 pm (Pomije, Sanford)
- 12/18 - Snake Steering Meeting, as needed 9-11 am (Pomije)
- 12/28 ? - Rum RRWP Meeting, 4:30, Milaca (Johnson)
- 1/8 - Snake Steering Meeting, as needed 9-11 am (Pomije)
- 1/11/24 ? - Kettle PC Meeting, 9 am, Sandstone (Johnson)
- 1/16-17 – Leadership Training, Alexandria (Pomije)
- 1/18/24 ? - Forestry Assn. Meeting, 10 am, McGregor (Carda or Sanford, Tank)
- 1/22/24 - SRWMB Annual Organizational Meeting, 9 am, Courthouse (Pomije, Belkholm)
- 1/22/24 - Snake Watershed Partnership Meeting, 10:30 am, Courthouse (Pomije, Belkholm)
- **1/24/24- Regular SWCD Board Meeting, 2 pm**
- Jan.TBD - Snake/Kettle RIM Easement Tech. Committee (Mattson)
- 1/24 - TSA Area 3 Meeting, 10 am remote (Johnson, Pomije)
- 2/1 - Annual Grant Reporting Deadline
- June 7 or 14 – proposed dates for the Area 3 Resolution Meeting, Cloquet Forestry Ctr. – any conflicts?

Seeking Supervisor report on meeting attended

12. 5:15 Evaluate the Meeting – What worked? What needs further discussion?

Agenda items for next month...

13. 5:20 Adjourn Regular Board Meeting

***Seeking Board Decisions**