

**Board of Supervisors:**

- # 2 – Norma Heggernes, Chair  
(Term. 12.2026)
- # 1 – Kevin Belkholm,  
Vice-Chair (Term. 12.2028)
- # 5 – Kim Johnson, Treasurer  
(Term. 12.2028)
- # 3 – (Vacant)  
(Term. 12.2028)
- # 4 – Jon Sanford  
(Term. 12.2026)

**Staff:**

Jaren Peplinski  
District Manager  
(502) 517-SWCD

Jerah Mattson  
Administrative Assistant  
(320) 679-1391

Mary Poelman  
Watershed Coordinator

Emily Larsen  
Conservation Technician

Nick Foss  
Forester

**Cooperators:**

NRCS - USDA  
Shannon Bodle,  
District Conservationist  
(320) 674-3012

Kanabec County Environmental Services  
Ryan Carda,  
Environmental Services Supervisor  
(320) 679-6456

Minnesota DNR - Hydrology  
Craig Wills,  
Area Hydrologist  
(763) 689-7100 ext. 225

Minnesota DNR - Forestry  
(Vacant)  
(320) 679-3683

**Kanabec SWCD**  
**2008 Mahogany Street, Ste. 3**  
**Mora, MN 55051**  
**Office: (320) 679-1391**



**KANABEC SOIL AND WATER CONSERVATION DISTRICT**  
**REGULAR BOARD OF SUPERVISORS MEETING**

**Kanabec SWCD Board Room**  
**2008 Mahogany Street, Suite 3**  
**Mora, MN 55051**

Remote Google Meet joining info:

Video call link: <https://meet.google.com/qaj-aafx-ruq>

Or dial: (US) +1 505-738-3067 PIN: 922 739 424#

More phone numbers: <https://tel.meet/qaj-aafx-ruq?pin=6566792966442>

**November 12, 2025**  
**Draft Meeting Agenda**

1. **Call to Order** **2:00 PM**
  - a. Roll call: Norma Heggernes, Kevin Belkholm, Jon Sanford, Kim Johnson
  - b. Others Present: Jaren Peplinski, Jerah Mattson, Mary Poelman, Emily Larsen, Nick Foss  
*\*Remote attendee. One or more members may attend remotely pursuant to Minnesota Statutes Section 13D.02 as amended.*
2. **Pledge of Allegiance to the Flag**
3. **Review and Approval of Agenda (Action Item)**
4. **Review and Approval of Minutes (Action Item)**
  - a. [Regular Board Meeting Minutes](#) – 10/15/2025 [**Exhibit A**]
5. **Reports of Partners**
  - a. NRCS (Brian Steffen or Stephanie Paulsen) - No update expected. Staff have been furloughed since October 1 due to the federal government shutdown.
  - b. BWSR (Zach Guttormson)
  - c. Kanabec County (Commissioner Peter Ripka)
6. **Public Comment** (None scheduled)
7. **Financial Report**
  - a. October 2025 [Treasurer's Report and Financial Report](#) [**Exhibit B**]
8. **Action Items [Exhibit C]**
  - a. *Supervisor Recognition.* Presentation of plaque to Gene Carda in recognition of his service to the District. No action needed. Group photo recommended.
  - b. *Supervisor Appointment.* Discussion and possible action item to appoint a supervisor to Position #3.
  - c. *FY2024 Draft Audit.* Consider acceptance of 2024 draft audit from Peterson Co. following recommendation from the Finance Committee.
  - d. *Shoreline Restoration Contract.* Consider authorization of a contract with the Snake River Watershed Plan Partnership and a landowner to restore a shoreline on Fish Lake (Contract # SR-WBIF-2-KSWCD-2025) - \$13,655.25 from WBIF grant, \$4,551.75 non-state match.
  - e. *Septic System Replacement Program Project Payment.* Consider authorization of payment for septic system replacement project under the WBIF grant (\$16,500). The Board approved the contract at the September meeting (Contract #SRWPP-WBIF-21-KSWCD-2025). The project was later approved

by the Snake River Partnership Steering Committee. Septic system replacement has passed County inspection.

f. *Woodland Stewardship Plan Cost-Share Contracts*. Consider authorization of two separate WBIF cost-share contracts:

i. \$1,470 for 117 acres in Ann Lake Township

ii. \$800 for 50 acres in Hillman Township

g. *Contribution to Mora FFA*. Consider authorization of a \$280 contribution (September no-till drill revenue) to support soil health education for FFA students.

h. *Contribution to MN Traditions*. Consider authorization of a \$500 contribution to MN Traditions, a statewide AIS outreach organization, by year-end.

i. *Staff DiSC Assessments*. Consider authorization of DiSC assessments for staff at \$90 per person. Optional half-day training would add approximately \$3,000.

#### 9. Other Reports

a. Subcommittee reports

- i. Personnel Committee (Belkholm, Johnson)
- ii. Finance Committee (Belkholm, Johnson)
- iii. Coalition of Lake Associations (Sanford)
- iv. Kettle/Upper St. Croix Watershed Partnership (Johnson)
- v. Rum River Watershed Partnership (Johnson)
- vi. Snake River Watershed Plan Partnership (Belkholm)
- vii. Area III Forestry Association (Sanford)
- viii. TSA Area III Board (Heggernes)
- ix. District Land (Heggernes, Sanford)
- x. MASWCD Area III Annual Meetings Committee (Heggernes, Johnson)

b. Meeting and Event Announcements, pg. 2 (Peplinski)

c. Funding opportunities, pg. 2 (Peplinski)

#### 10. Other Business and Possible Action Items

a. *Information and Discussion: Ann Lake and Ann River Feasibility Study*.

b. *2026 Regular Board Meeting Times*. Discussion and possible action item to determine the regular monthly board meeting time for 2026.

#### 11. Consent Agenda Items

a. None

**Adjourn**

**4:30 PM**

The next Regular Monthly Meeting is Wednesday, December 17, 2:00 PM

#### Meeting and Event Announcements

- MSHC Premier Soil Health Event, December 2-3 (Mankato)
- MASWCD Annual Convention and Resolutions Meeting, December 1, 2-3, 2025 (Bloomington)

#### Funding Opportunities

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#### Applications Submitted in FY24/FY25

- 2026 Clean Water Funds RFP (2026 conservation IP intern - denied)

- MDA Soil Health Equipment Grant (application in review)
- NDAWN/MDA Weather Station (denied)
- Keep It Clean Grant - Kanabec COLA (application in review)

**Annual or Ongoing Funding to Consider Applying For**