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Outcomes Documents - Regular Board Meeting

Location: Kanabec SWCD Conference Room, Tuesday January 14, 2020 3:00 pm

SUPERVISORS: Joyce Sawatzky, Paul Hoppe, Gene Carda, Kevin Belkholm

STAFF: Deanna Pomije, Nick Smetana, Jerah Mattson, Shannon Rasinski

OTHERS: Dennis McNally

1. 3:04 Call to Order - ***Approval of Agenda**

Motion by Carda, second by Hoppe to approve the agenda as presented.

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,

Opposed: None **Abstain:** None

2. NRCS Report (Rasinski) – Staff working on planning with 12 EQIP applications. These include a variety of practices. Movers coming next Tuesday.

3. SWCD Board & Committee (cmte.) Elections:

(See attachment of board positions and District cmte. representatives)

Motion by Belkholm, second by Carda to approve the Supervisor Board Positions and committee representatives as follows (same positions as 2019):

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,

Opposed: None **Abstain:** None

Board:

- Chair (Sawatzky)
- Vice-Chair (Belkholm)
- Secretary / Treasurer (Anderson)
- Liaison to the County Board (Hoppe)

Committees:

- Personnel / Finance Committee (Anderson, Belkholm)
- Coalition of Lake Association – Aquatic Invasive Species (COLA - AIS) (Sawatzky)
- Snake River Watershed Management Board, Citizen Advisory Committee (SRWMB – CAC) (Hoppe)
- One Watershed One Plan - Rum River Watershed (Belkholm primary, Sawatzky alternate, Hoppe alternate-alternate)
*Belkholm would like a 1-day notice before each meeting. If unable to attend, he will notify Sawatzky.
- One Watershed One Plan – Snake River Watershed (Hoppe primary, Belkholm alternate)
- Forestry Association (Carda, Hoppe)
- District Land Committee (1-2 Supervisor) (Carda, Belkholm)

- Technical Service Area – Area 3 (TSA) (Anderson)
- Kanabec County Water Plan Committee (Hoppe)
- East Central Landscape Forestry Committee (Hoppe)

4. *Consent Agenda (no discussion unless Supervisor requests)

- 4.1. Financial – receipts & disbursements, balance sheet, profit & loss report
- 4.2. Outcomes Document – Dec. 11, 2019
- 4.3. Staff Reports
- 4.4. Upcoming Staff Meetings / Outreach / Training

A question was asked to define retained earnings from the monthly balance sheet. Will look into this.

Ann River Nutrient Reduction Grant – Continuing the door knocking outreach effort (15 Landowners) within the watershed after outreach efforts from 2019 have yet to develop into projects. Funding deadline is June 30th, 2020.

Smetana provided a status update on the McVay project potential. Hoppe expressed the June 30th deadline is approaching to use the \$40,000 Ann River Grant and this should be updated to top priority. Smetana will re-visit property to seek continued planning on project(s). No commitment yet.

Carda would like to add the Rosnow potential project to the consent agenda for next month.

Motion by Belkholm, second by Carda to approve the consent agenda with adding the Ann River Nutrient Reduction Grant update and a request to add the Rosnow Project to the proposed project list next month.

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,

Opposed: None **Abstain:** None

5. *Approve Treasurer’s Report

Motion by Belkholm, second by Hoppe to approve the treasurer’s report as presented.

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,

Opposed: None **Abstain:** None

6. Business

6.1. *2020 Kanabec SWCD Supervisor elections, (unable to attend - Denise Snyder, Co. Auditor)

- Districts up for election in 2020 – need staggered terms:
 - #1, Brunswick, Grass Lake twps. (Belkholm)
 - #2, Mora (Anderson)
 - #3, Ann Lake, Kanabec, Arthur & S. Fork twps. (Hoppe)
 - #5, Haybrook, Ford, Kroschel, Hillman, Peace & Pomroy twps. (Sawatzky)
- Alignment with Co. Board Districts (2020 census unknown)

Motion by Belkholm, second by Hoppe to approve the Kanabec SWCD Supervisor Districts for the 2020 elections cycle to align with the County Board Districts and if and when the County Board Districts change the Kanabec SWCD Supervisor Districts will continue to follow this alignment. Also, for this 2020 election cycle the SWCD board approved to stagger our district terms to align opposite with the County Board terms as follows: the SWCD District #2 to be posted as a 2-year term (to be in cycle with district #4)

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,

Opposed: None **Abstain:** None

6.2. *Rental Lease Agreement

Motion by Hoppe, second by Belkholm to approve the Rental Lease Agreement as presented

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,
Opposed: None **Abstain:** None

6.3. *Authorize Pomije to pay monthly rent (\$1,000) from our Spire account, avoids bank monthly no activity fee (\$7.50).

Motion by Hoppe, second by Belkholm to approve the monthly payment of our rent from our Spire bank account.

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,
Opposed: None **Abstain:** None

6.4. *Approval to pay annual insurance - \$6,034

- Property Casualty \$2,363
- Workers Compensation \$3,671

Belkholm expressed concerns over the high cost. McNally mentioned that we couldn't find insurance cheaper elsewhere. Belkholm would like to know our deductible, our insurance premium last year and possibly where we may get a comparable price.

Motion by Hoppe, second by Carda to approve payment of our annual MCIT insurance for \$6,034.

Affirmative: Sawatzky, Carda, Hoppe,
Opposed: Belkholm **Abstain:** None

6.5. *Snake 1W1P Memorandum of Agreement

A concern was expressed about potential runoff/leaching from J&J Recycling near the Snake River.

Motion by Hoppe, second by Carda to approve the Snake 1W1P Memorandum of Agreement

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,
Opposed: None **Abstain:** None

6.6. *Peterson Co. – contracting for our 2019 Audit – bid \$2,675, (2018 costs \$2600)

Motion by Carda, second by Belkholm to approve the Peterson Co. contracting for our 2019 Audit, an annual requirement now.

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,
Opposed: None **Abstain:** None

6.7. *Re-authorization on Kanabec SWCD:

- Banks: Neighborhood National Bank & Spire Credit Union
- Newspaper: Kanabec County Times
- 2020 Federal Mileage Rate \$0.575 (was \$0.58)
- Supervisor per diems - \$60 rate

Motion by Hoppe, second by Carda to approve the Re-authorization on Kanabec SWCD current banks, Newspaper, 2020 Federal mileage decrease and Supervisor per diem rate.

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,
Opposed: None **Abstain:** None

6.8. *AIS – COLA Expense: 2019 Qtr. 4 staff time, \$2,647

Motion by Carda, second by Belkholm to approve the AIS-COLA 2019 Qtr. 4 staff time expense of \$2,647

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,
Opposed: None **Abstain:** None

6.9. *AIS – COLA 2020 summer boat inspectors hiring option:

1 – part time, boat inspector, \$13/hr., 24 hr./wk., ~\$6,400

1 – full time, boat inspector – \$13.50/hr., 3 days/wk., ~\$5,200

culvert inventory - 2 days/wk., \$3,300 (Capacity funding)

Total: \$11,600 -AIS; \$3,300 culvert inv.

Motion by Belkholm, second by Carda to approve the 2 AIS-COLA 2020 summer boat inspector positions. Approved to hire 2 seasonal inspectors, 1 part time and 1 full time. Candidate(s) must work Friday through Sunday and on Holidays. Both positions will start at a rate of \$14.00 per hour with no benefits offered. Those hired will be able to take two weekends off during the season, but not to include time off on a holiday weekend.

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,

Opposed: None

Abstain: None

6.10. *Approval to post open positions – approving up to \$200 to advertise & posting for positions

Hiring process – District Mgr. authority to hire.

Motion by Belkholm, second by Hoppe to approve up to \$200 for advertising and posting for the 2 - 2020 Boat Inspector Positions and to give Pomije the authority to hire the two positions.

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,

Opposed: None

Abstain: None

6.11. *DNR 2020 AIS Delegation Agreement

Motion by Belkholm, second by Hoppe to approve the 2020 DNR AIS Delegation Agreement

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,

Opposed: None

Abstain: None

6.12. Professional Assoc. Dues 2020 Budget (\$3,548.58):

MASWCD	\$3,138.58
Forestry Assoc.	\$60
Area 3 – SWCD Association	\$300
St. Croix River Assn.	<u>\$50</u>
	\$3,548.58

Motion by Belkholm, second by Hoppe to approve the Professional Association Dues as listed above and to also include \$200 paid to the NACD.

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,

Opposed: None

Abstain: None

6.13. *BWSR grant agreements – approvals

Through 2/29/20, reporting season to grant Pomije signature authority on BWSR grants. This will speed up grant reporting & processing grant final financial reports.

Motion by Belkholm, second by Hoppe to approve Pomije authority to sign final grant financial reports on BWSR grants through 2/29/20.

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,

Opposed: None

Abstain: None

7. Supervisor Check-In (Supervisors weigh in on topic)

It was suggested that the financials be discussed more during monthly meetings.

Topic: Feedback on the consent agenda

The agenda is useful in speeding up meetings and should continue to be sent in monthly board packets.

8. **Project Updates:**

The consent agenda includes details on project developments.

Belkholm would like to plant Kernza, perennial wheatgrass, if the seed is available on the 16.2 acres (3 fields) of the district land. He would plant it and plan to harvest it as hay, as he doesn't have grain harvesting equipment. Pomije asked if Belkholm would be charged rent and what if the Kernza was a loss. It was mentioned to treat Kernza as a demonstration. Pomije will notify Colton Marohn that he may not be able to rent the District crop land if Kernza seed is found for planting.

Motion by Hoppe, second by Carda to approve Belkholm to seed Kernza (if seed available) for crop year 2020 on all 16.2 acres (3 fields) of the district land.

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,

Opposed: None **Abstain:** None

9. **General Discussion / Public Input**

10. **Set Next Meeting Dates / Committee Reports** – next meeting dates

- 1/16 – Forestry Assoc. Meeting, McGregor 9:30 am (Hoppe, Carda)
- 1/22 – TSA Area 3 Meeting, 10 am, Duluth (Smetana)
- 1/27 - Snake River Watershed Board, 9am (Hoppe, Pomije)
Separate CAC meeting to follow the SRWMB meeting - Hoppe has an appointment and is unable to attend in the AM. Carda will attend as an alternate.
- Snake 1W1P Policy Cmte. 1st Orientation Meeting, date TBD
- 2/11 - Tues. Conservation Office, **Regular SWCD Board Meeting**, 3 PM (all)
- 1/9 & 3/12 - COLA-AIS Meeting, 5 pm, courthouse basement (Sawatzky)
- Hoppe reported on the East Central Landscape Cmte. where Ecola has left the cmte. for a forestry position with BWSR. The cmte. is now in flux with this change as they are currently rewriting their 10-yr. plan and meeting monthly. The plan is a broad area wide sustainable forestry plan.

11. **Evaluate the Meeting** – What worked? What needs further discussion?

Agenda items for next month?

Budget, grant summary & the District Land Kernza

12. 5:42 Adjourn Regular Board Meeting

Motion by Carda, second by Hoppe to Adjourn Regular Board Meeting

Affirmative: Sawatzky, Carda, Hoppe, Belkholm,

Opposed: None **Abstain:** None

***Seeking Board Decisions**