

EXHIBIT A: Meeting Minutes



KANABEC SOIL AND WATER CONSERVATION DISTRICT BOARD OF SUPERVISORS MEETING

Kanabec SWCD Board Room
2008 Mahogany Street, Suite 3
Mora, MN 55051
(320) 679-1391

Purpose Statement: *This Board of Supervisors meets regularly, utilizing civic standards to organize ourselves and build capacity and infrastructure as needed to support our goals of achieving better soil and water quality outcomes throughout Kanabec County.*

The public is welcome to attend monthly Board meetings in person at the Kanabec SWCD office (address listed above).

Note: Meeting material, including agendas and minutes, is posted on the District website at www.kanabecswcd.org.

Remote Google Meet joining info:

Video call link: <https://meet.google.com/wqm-npaf-xnc>

Or dial: (US) +1 636-498-4352 PIN: 977 678 251#

More phone numbers: <https://tel.meet/wqm-npaf-xnc?pin=6649306027834>

May 20, 2026 Meeting Minutes

1. Call to Order

1:01 PM

A. Attendance:

I. **Chair:** Norma Heggernes; **Vice Chair:** Kevin Belkholm; **Treasurer:** Kim Johnson; Jon Sanford, Marv Stutz

Supervisors absent:

Others Present: Jaren Peplinski, Jerah Mattson, Stephanie Paulsen, Peter Ripka

***Remote attendee**

2. Pledge of Allegiance to the Flag

3. Review and Approval of Agenda (Action Item)

Motion by Stutz to approve the agenda as amended

Affirmative: Heggernes, Sanford, Johnson, Stutz

Opposed:

Motion carried.

4. Review and Approval of Minutes (Action Item)

A. *Regular Board Meeting Minutes 04/15/2026.* Motion by Sanford to approve the meeting minutes.

Affirmative: Heggernes, Sanford, Johnson, Stutz

Opposed:

Motion carried.

5. **Reports of Partners**

- A. NRCS (Stephanie Paulsen) – Verbal report was given.
- B. BWSR (Zach Guttormson) – No report was provided.
- C. Kanabec County (Peter Ripka) – Verbal report was given.

6. **Public Comment** - No public comment was made.

7. **Financial Report (Action Item)**

- A. *04/30/2026 Year-to-Date Financial Report* (Financial Report). The Financial Report was detailed by Treasurer Johnson and reviewed by the board. Motion by Sanford to accept the Financial Report.

Affirmative: Johnson, Heggernes, Sanford, Stutz

Opposed:

Motion carried.

- B. *April 2026 Treasurer's Report* (Treasurer's Report). Motion by Stutz to accept the Treasurer's Report.

Affirmative: Johnson, Heggernes, Sanford, Stutz

Opposed:

Motion carried.

8. **Action Items**

- A. *SRWPP JPE contracts and amendments*. Motion by Sanford to approve the Watershed contract and amendments for the Watershed coordinator agreement.

Affirmative: Johnson, Heggernes, Sanford, Stutz

Opposed:

Motion carried.

- B. *SRWPP JPE Master Project agreement extension*. Motion by Johnson to approve the Master Project agreement extension.

Affirmative: Johnson, Heggernes, Sanford, Stutz

Opposed:

Motion carried.

- C. *SRWPP JPE Watershed Coordinator Project Development*. Motion by Johnson to approve the

Affirmative: Johnson, Heggernes, Sanford, Stutz

Opposed:

Motion carried.

Belkholm arrived at 1:45pm

- D. *SRWPP JPE Watershed Coordinator Education/Outreach*. Motion by Stutz to approve the

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm

Opposed:

Motion carried.

- E. *SR-WBIF-02_A1_KSWCD-2025 payment voucher.* Motion by Sanford to authorize the payment voucher in the amount of \$3,237.50.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm

Opposed:

Motion carried.

- F. *Mille Lacs SWCD forestry grant agreement for Rum River Watershed.* Motion by Belkholm to consider the approval agreement with Mille Lacs SWCD forestry grant agreement.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm

Opposed:

Motion carried.

- G. *Terrestrial invasive species grant opportunity.* Motion by Sanford to authorize staff to submit the grant proposal.

Affirmative: Johnson, Heggernes, Sanford, Belkholm, Stutz

Opposed:

Motion carried.

- H. *District Land Purchases.* Discussion only. No action taken nor needed.

Affirmative: Johnson, Heggernes, Sanford, Belkholm, Stutz

Opposed:

Motion carried.

9. Other Reports/Discussion

- A. *Subcommittee reports.*

Personnel Committee.

Finance Committee.

Kanabec Coalition of Lake Associations.

Kettle/Upper St. Croix Watershed Partnership.

Rum River Watershed Partnership.

Snake River Watershed Plan Partnership.

Area III Forestry Association.

TSA Area III Board.

District Land.

Liaison to the County.

Liaison to the Townships.

- B. *Snake River Watershed Management Board dissolved funds discussion.*

- C. *Audit company letter.*
- D. *MAWQCP NE Area Report Q1*
- E. Meeting and Event Announcements
- F. Funding opportunities

10. Consent Agenda

- A. *Statewide proposed resolutions. Discuss draft MASWCD resolutions*
- B. *Elections guidance for 2026.*
- C. *2026 Watercraft Inspection Program update.*
- D. *Outreach efforts.*
- E. *Office storage container/conex discussion.*
- F. *FHP plat books.*

Adjournment. Motion by Sanford to adjourn the meeting.

3:28 PM

Affirmative: Johnson, Heggernes, Sanford, Belkholm, Stutz

Opposed:

Motion carried.

Submitted by: Jerah Mattson