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Outcomes Documents – Regular Board Meeting

Location: SWCD Office/Remote Webex Meeting, Tuesday June 09, 2020 3:00 pm

SUPERVISORS: Jan Anderson*, Gene Carda*

STAFF: Deanna Pomije*, Jerah Mattson*, Rachael Lehman* (*present in office)

Others: Paul Hoppe, Mary Krueger (TSA) Jamie Stevens (Supervisor Candidate)

Absent: Joyce Sawatzky, Kevin Belkholm

1. Sawatzky (Chair) and Belkholm (Vice Chair) absent. *Appoint Chair for June 09, 2020 Board Meeting

Motion by Hoppe, second by Carda to approve Jan Anderson as Chair for June 09, 2020 Board Meeting.

Affirmative: Hoppe, Anderson, Carda

Opposed: None **Abstain:** None

2. 3:13 Roll Call - *Approval of Agenda

Motion by Carda, second by Hoppe to approve the agenda as presented with two additional items: 1. Letter of Support for a Resource Conservation Planning Partnership (RCP) Grant Proposal. 2. S10 vehicle repair costs

Affirmative: Hoppe, Anderson, Carda

Opposed: None **Abstain:** None

3. NRCS Report (Rasinski). Rasinski was absent. No report was submitted.

4. 3:17 *Consent Agenda (no discussion unless Supervisor requests)

3.1. Financial – receipts & disbursements, balance sheet, profit & loss reports

3.2. Outcomes Document:

- Kanabec SWCD Board – May 19, 2020

3.3. Staff Reports

3.4. Upcoming Staff Meetings / Outreach / Training

No discussion.

Motion by Carda, second by Hoppe to approve the consent agenda as presented

Affirmative: Hoppe, Anderson, Carda

Opposed: None **Abstain:** None

5. *Approve Treasurer's Report

Motion by Hoppe, second by Carda to approve the Treasurer's Report as presented.

Affirmative: Hoppe, Anderson, Carda

Opposed: None **Abstain:** None

6. Business

- 5.1. Snake 1W1P Update – Pomije reviewed some of the kick off ideas shared during a general meeting with staff from MN PCA, BWSR and other SWCD offices around the state in the same stages. The next steering committee meeting will be held on 6/11 – to finalize our kick-off public survey and brainstorm remote website postings for public engagement.

- 5.3. *District Technician Position – Personnel Cmte. Recommendation, job offer approval, pay rate, background check. 21 Applications were received. 6 candidates were chosen for interviews that were held on 6/29. An offer was given to Joshua Votruba. Joshua has accepted this position with a starting pay rate of \$23.43 (grade 11 step B), which is contingent a satisfactory background check.

Motion by Hoppe, second by Carda to approve the District Technician job offer with a pay rate of \$23.43 (grade 11 step B).

Affirmative: Hoppe, Anderson, Carda

Opposed: None **Abstain:** None

- 5.3. Tree Sales Results: Mattson went over the sale totals for the 2020 Tree Sales. With the expenses and staff time the ending balance resulted in a loss of -\$6,475.83. The result of this loss is partially because on the pick-up day, customers were not coming in the building to purchase additional trees and the extra staff time in bundling all customer orders. Anderson recommends ordering less trees next year. We base our fall tree orders on previous year's sales and substantially cut back on trees we ordered for this year.

Motion by Carda, second by Hoppe to approve the Tree Sales Results.

Affirmative: Hoppe, Anderson, Carda

Opposed: None **Abstain:** None

- 5.4. *AIS Expenses – (Total \$6,947.27)

- Mileage expense, May – Journey, Rachael, \$211.60
- Quamba Lake curly leaf pond weed spraying, \$2,692.40
- Lewis Lake curly leaf pond weed spraying, \$4,043.27

Motion by Hoppe, second by Carda to approve the AIS Expenses as presented.

Affirmative: Hoppe, Anderson, Carda

Opposed: None **Abstain:** None

- 5.5. Supervisor Filing Update:

- District 1, Brunswick, South Fork, Grass Lake – Kevin Belkholm
- District 2, Mora – Jamie Stevens & Norma Heggernes
- District 3, Arthur, Kanabec – Jon Sanford & Nancy Heins
- District 5, 6 north most twps. & Ann Lake – Kim Johnson

- 5.6. *Computer network installation, new copier/printer – bid \$236.44 from Genesis. Need upgrade on internet speed from CenturyLink. Mattson is going to check on options for faster internet speed at a lower monthly rate.

Motion by Carda, second by Hoppe to approve the computer network installation bid in the amount of \$236.44 from Genesis.

Affirmative: Hoppe, Anderson, Carda

Opposed: None **Abstain:** None

- 5.7. *Letter of support for a Resource Conservation Planning Partnership (RCP) proposal being submitted by a partnership of MN DNR, BWSR, SWCD (Beltrami, Cass, Crow Wing, Wadena, Mille Lacs, Pine & Kanabec), Tribes, NRCS and various Non-Govt. Org. The proposal is for a suite of forestry practices and protection within this 7 Co. region. The premise is that protected and well managed private forest land can provide for a healthy watershed and protection of our precious drinking water.

Motion by Hoppe, second by Gene to approve letter of support for the above RCP proposal

Affirmative: Hoppe, Anderson, Carda

Opposed: None

Abstain: None

- 5.8. *S10 Repair. With the extra staff here for this summer – requesting to repair the exhaust and replace the stolen catalytic converter. The estimate provided by Lenny’s will range from \$470-\$620. Anderson would like the insurance company to be notified and also find out what the deductible is. We only carry collision on our S10 – claim denied for the theft of the catalytic converter.

Motion by Carda, second by Hoppe to approve the amount of \$470-\$620 for the repairs on the S10.

Affirmative: Hoppe, Anderson, Carda

Opposed: None **Abstain:** None

7. Board Discussion – Carda commented with the low waters on the Knife River that he’s seeing moss on the rocks in the river, not previously seen.

8. Project Updates:

The consent agenda includes details on project developments.

- McVay Update – Pomije provided a brief update on the planning development with McVay Farms. TSA is working to complete the survey for the erosion control practices and the watering facility south of hwy 23. Casey Field from Mille Lacs SWCD is completing the fencing exclusion design and providing Stegner with the needed fencing details. The NRCS Grazing Specialist is planned to visit on June 30 to start the discussion leading to planning for prescribed grazing with NRCS.

9. General Discussion / Public Input

9. **Set Next Meeting Dates / Committee Reports** – assume all remote meetings - next meeting dates

- 5/28 – Rum Policy Cmte. Meeting, Mille Lacs Courthouse, 5-7 pm (Belkholm)
- _____ - East Central Landscape Cmte. Meeting (Hoppe)
- 6/11 – Snake 1W1P Steering Cmte., Remote Meeting 1:30 pm (Pomije, Mattson)
- 7/9 – COLA-AIS Remote Meeting, 5 pm, may try an in-person outside somewhere (Sawatzky, Pomije)
- 7/14 – Tues. **Regular SWCD Board in-person Meeting**, 3 pm (all)
- 7/16 – Forestry Assoc. Remote Meeting, McGregor 10-12 pm (Hoppe, Carda)
- 7/27 – Snake 1W1P Policy Cmte. Meeting (Hoppe, Pomije, Mattson)
- Date TBD, 4th Mon. – Snake River Watershed Board 9am (Hoppe, Pomije)
- _____? – Local Work Group Meeting, 1 pm
- Area 3 Resolution Meeting - Cancelled

10. **Evaluate the Meeting** – What worked? What needs further discussion?

11. 4:04 Adjourn Regular Board Meeting

Motion by Carda, not seconded to adjourn meeting at 4:04pm. (Hoppe lost communication)

Affirmative: Anderson, Carda

Opposed: None **Abstain:** None

***Seeking Board Decisions**