

## EXHIBIT A: Meeting Minutes



### KANABEC SOIL AND WATER CONSERVATION DISTRICT BOARD OF SUPERVISORS MEETING

Kanabec SWCD Board Room  
2008 Mahogany Street, Suite 3  
Mora, MN 55051  
(320) 679-1391

**Purpose Statement:** *This Board of Supervisors meets regularly, utilizing civic standards to organize ourselves and build capacity and infrastructure as needed to support our goals of achieving better soil and water quality outcomes throughout Kanabec County.*

The public is welcome to attend monthly Board meetings in person at the Kanabec SWCD office (address listed above).

**Note:** Meeting material, including agendas and minutes, is posted on the District website at [www.kanabecswcd.org](http://www.kanabecswcd.org).

Remote Google Meet joining info:

Video call link: <https://meet.google.com/wqm-npaf-xnc>

Or dial: (US) +1 636-498-4352 PIN: 977 678 251#

More phone numbers: <https://tel.meet/wqm-npaf-xnc?pin=6649306027834>

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### April 15, 2026 Meeting Minutes

1. **Call to Order** **1:02 PM**
  - A. **Attendance:**
    - I. **Chair:** Norma Heggernes; **Vice Chair:** Kevin Belkholm; **Treasurer:** Kim Johnson; Jon Sanford, Marv Stutz  
Supervisors absent:  
  
Others Present: Jaren Peplinski, Stephanie Paulsen  
**\*Remote attendee**
2. **Pledge of Allegiance to the Flag**
3. **Review and Approval of Agenda (Action Item)**
  - A. Motion by Belkholm to approve the agenda as amended (added items 8.d. and 8.e.).  
  
Affirmative: Heggernes, Sanford, Johnson, Stutz, Belkholm  
Opposed:  
**Motion carried.**
4. **Review and Approval of Minutes (Action Item)**

- A. *Regular Board Meeting Minutes 03/24/2026*. Motion by Sanford to approve the meeting minutes.

Affirmative: Heggernes, Sanford, Johnson, Stutz, Belkholm

Opposed:

**Motion carried.**

- B. *Special Board Meeting Minutes 04/06/2026*. Motion by Johnson to approve the meeting minutes.

Affirmative: Heggernes, Sanford, Johnson, Stutz, Belkholm

Opposed:

**Motion carried.**

## 5. Reports of Partners

- A. NRCS (Stephanie Paulsen) – Paulsen provided a verbal report with handouts on the 2025 annual report for NRCS District 8. For every 4 applications, fewer than 1 application is currently getting funding. The percentage of funded applications will be further reduced for the next application period. Strategic harvest forest management is one recently funded project, and another project that involves cover crops, grazing management, watering, and no-till.
- B. BWSR (Zach Guttormson) – No report was provided.
- C. Kanabec County (Peter Ripka) – No report was provided.

- 6. **Public Comment** - No public comment was made.

## 7. Financial Report (Action Item)

- A. *03/31/2026 Year-to-Date Financial Report* (Financial Report). The Financial Report was detailed by Treasurer Johnson and reviewed by the board. Motion by Belkholm to accept the Financial Report.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm

Opposed:

**Motion carried.**

- B. *March 2026 Treasurer's Report* (Treasurer's Report). Motion by Belkholm to accept the Treasurer's Report.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm

Opposed:

**Motion carried.**

## 8. Action Items

- A. *Wildlife Planting and Windbreak Establishment cost-share contract* (Contract # KSWCD-FY26-CC-WildlifePlanting-01). Motion by Johnson to approve the contract.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm

Opposed:

**Motion carried.**

- B. *July board meeting schedule*. No motion was made nor required. The July 22 board meeting was rescheduled to Tuesday, July 14, 2026, at 1:00 PM.

- C. *KUSCP Education and Outreach Statement of Work agreement*. Motion by Stutz to authorize the District Manager to enter Kanabec SWCD into a Statement of Work agreement with Pine County SWCD for education and outreach activities in priority areas.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm

Opposed:

**Motion carried.**

- D. *Authorization of Professional Services Agreement for District Land.* Motion by Stutz to authorize the Chair to sign the PSA as amended on behalf of the board.

Affirmative: Johnson, Heggernes, Sanford, Belkholm, Stutz

Opposed:

**Motion carried.**

- E. *Authorization to incur costs up to \$500 related to wildlife food plot seeding at the District Land.* Motion by Sanford to authorize District personnel to incur costs up to \$500 for food plot seeding at the District Land.

## 9. Other Reports/Discussion

- A. *Subcommittee reports.*

Personnel Committee.

Finance Committee.

Kanabec Coalition of Lake Associations.

Kettle/Upper St. Croix Watershed Partnership.

Rum River Watershed Partnership.

Snake River Watershed Plan Partnership.

Area III Forestry Association.

TSA Area III Board.

District Land.

Liaison to the County.

- B. *Subcommittee goals review.* Supervisors serving on committees will send their report write-ups to the District Manager.
- C. *Meeting and Event Announcements.* An overview of upcoming meetings and events was provided by the District Manager.
- D. *Funding Opportunities.* An overview of available funding opportunities was provided by the District Manager.

## 10. Consent Agenda

- A. *Elections guidance for 2026.* Informational update from the District Manager on election timelines and Minnesota Association of Soil and Water Conservation Districts guidance.
- B. *Center for Changing Landscapes pre-proposal update.* Informational update from District Manager.

**Adjournment.** Motion by Johnson to adjourn the meeting.

**3:14 PM**

Affirmative: Johnson, Heggernes, Sanford, Belkholm, Stutz

Opposed:

**Motion carried.**

**Submitted by:** Jaren Peplinski