

EXHIBIT A: Meeting Minutes



KANABEC SOIL AND WATER CONSERVATION DISTRICT BOARD OF SUPERVISORS MEETING

Kanabec SWCD Board Room
2008 Mahogany Street, Suite 3
Mora, MN 55051
(320) 679-1391

Purpose Statement: *This Board of Supervisors meets regularly, utilizing civic standards to organize ourselves and build capacity and infrastructure as needed to support our goals of achieving better soil and water quality outcomes throughout Kanabec County.*

The public is welcome to attend monthly Board meetings in person at the Kanabec SWCD office (address listed above).

Note: Meeting material, including agendas and minutes, is posted on the District website at www.kanabecswcd.org.

Remote Google Meet joining info:

Video call link: <https://meet.google.com/wqm-npaf-xnc>

Or dial: (US) +1 636-498-4352 PIN: 977 678 251#

More phone numbers: <https://tel.meet/wqm-npaf-xnc?pin=6649306027834>

July 14, 2026

Draft Meeting Minutes

1. Call to Order

1:01 PM

A. Attendance:

I. **Chair:** Norma Heggernes; **Vice Chair:** Kevin Belkholm; **Treasurer:** Kim Johnson; Jon Sanford, Marv Stutz

Supervisors absent:

Others Present: Jaren Peplinski, Jerah Mattson

***Remote attendee**

2. Pledge of Allegiance to the Flag

3. Review and Approval of Agenda (Action Item)

Motion by Sanford to approve the agenda as amended

Affirmative: Heggernes, Sanford, Johnson, Stutz, Belkholm

Opposed:

Motion carried.

4. Review and Approval of Minutes (Action Item)

A. *Regular Board Meeting Minutes 06/24/2026.* Motion by Johnson to approve the meeting minutes.

Affirmative: Heggernes, Sanford, Johnson, Stutz, Belkholm

Opposed:

Motion carried.

5. **Reports of Partners**

- A. NRCS (Stephanie Paulsen) – No report was provided..
- B. BWSR (Zach Guttormson) – No report was provided.
- C. Kanabec County (Peter Ripka) – No report was provided.

6. **Public Comment** - No public comment was made.

7. **Financial Report (Action Item)**

- A. *06/30/2026 Year-to-Date Financial Report* (Financial Report). The Financial Report was detailed by Treasurer Johnson and reviewed by the board. Motion by Belkholm to accept the Financial Report.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm

Opposed:

Motion carried.

- B. *June 2026 Treasurer's Report* (Treasurer's Report). Motion by Sanford to accept the Treasurer's Report.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm

Opposed:

Motion carried.

8. **Action Items**

- A. *Increase District Manager Discretionary Spending Limit*. Motion by Johnson to change the discretionary spending limit for the district manager from \$500.00 to \$1,000.00.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm

Opposed:

Motion carried.

- B. *Extend Offer for Conservation Technician Position*. Motion by Heggernes to authorize Personnel Committee and District Manager to extend offer for Conservation Technician Position.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm

Opposed:

Motion carried.

- C. *Well Sealing*. Motion by to approve the well sealing. No action required nor taken

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm

Opposed:

Motion carried.

- D. *Delegate authority to the District Manager to approve ag practice payments*. Motion by Sanford to give the District Manager authority up to \$15,000.00 for ag practice payments.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm

Opposed:

Motion carried.

- E. *Well screening grant* . Motion by Johnson to approve the application for the well screening grant.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm

Opposed:

Motion carried.

- F. *District Land ag management agreement*. Motion by Stutz to authorize the ag management agreement for the district land pending approval by legal authority.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm

Opposed:

Motion carried.

Other Reports/Discussion

- G. *Subcommittee reports*.

Personnel Committee.

Finance Committee.

Kanabec Coalition of Lake Associations.

Kettle/Upper St. Croix Watershed Partnership.

Rum River Watershed Partnership.

Snake River Watershed Plan Partnership.

Area III Forestry Association.

District Land.

Liaison to the County.

Liaison to the Townships.

- B. *Meeting and Event Announcements.*

- C. *Funding opportunities*

9. Consent Agenda

- A. *Mid-Year Financial Update.*

Adjournment. Motion by Sanford to adjourn the meeting.

2:53 PM

Affirmative: Johnson, Heggernes, Sanford, Belkholm, Stutz

Opposed:

Motion carried.

Submitted by: Jerah Mattson