

**Board of Supervisors:**

- # 2 – Norma Heggernes, Chair  
(Term. 12.2026)
- # 1 – Kevin Belkholm,  
Vice-Chair (Term. 12.2028)
- # 5 – Kim Johnson, Treasurer  
(Term. 12.2028)
- # 3 – Marv Stutz  
(Term. 12.2028)
- # 4 – Jon Sanford  
(Term. 12.2026)

**Staff:**

Jaren Peplinski  
District Manager  
(502) 517-SWCD

Jerah Mattson  
Administrative Assistant  
(320) 679-1391

Mary Poelman  
Watershed Coordinator

Emily Larsen  
Conservation Technician

Nick Foss  
Conservation Forester

**Cooperators:**

NRCS - USDA  
Stephanie Paulsen,  
Acting District Conservationist  
(320) 674-3005

Kanabec County Environmental Services  
Ryan Carda,  
Environmental Services  
Supervisor  
(320) 679-6456

Minnesota DNR - Hydrology  
Craig Wills,  
Area Hydrologist  
(763) 689-7100 ext. 225

Minnesota DNR - Forestry  
(Vacant)  
(320) 679-3683

**Kanabec SWCD**  
**2008 Mahogany Street, Ste. 3**  
**Mora, MN 55051**  
**Office: (320) 679-1391**



**KANABEC SOIL AND WATER CONSERVATION DISTRICT**  
**REGULAR BOARD OF SUPERVISORS MEETING**

**Kanabec SWCD Board Room**  
**2008 Mahogany Street, Suite 3**  
**Mora, MN 55051**

**Remote Google Meet joining info:**

**Video call link: <https://meet.google.com/wqm-npaf-xnc>**

**Or dial: (US) +1 636-498-4352 PIN: 977 678 251#**

**More phone numbers: <https://tel.meet/wqm-npaf-xnc?pin=6649306027834>**

**March 24, 2026**

**Draft Regular Meeting Agenda**

1. **Call to Order** **1:00 PM**
  - a. Roll call: Norma Heggernes, Kevin Belkholm, Jon Sanford, Kim Johnson, Marv Stutz
  - b. Others Present: Jaren Peplinski, Jerah Mattson, Stephanie Paulsen, Melissa McCann

*\*Remote attendee. One or more members may attend remotely pursuant to Minnesota Statutes Section 13D.02 as amended.*
2. **Pledge of Allegiance to the Flag**
3. **Review and Approval of Agenda (Action Item)**
4. **Review and Approval of Minutes (Action Item)**
  - a. [Regular Board Meeting Minutes](#) – 2/18/2026 [Exhibit A]
  - b. [Special Board Meeting Minutes](#) – 3/4/2026 [Exhibit A1]
5. **Reports of Partners**
  - a. NRCS (*Stephanie Paulsen or Melissa McCann*)
  - b. BWSR (*Zach Guttormson*)
  - c. Kanabec County (*Commissioner Peter Ripka*)
6. **Public Comment**
7. **Financial Report**
  - a. February 2026 [Treasurer's Report and Financial Report](#) [Exhibit B]
8. **Action Items [Exhibit C]**
  - a. *SWCD officers and subcommittees.* Discuss board reorganization and consider election of officers and assignment of subcommittees.
  - b. *LCCMR forestry subagreement.* Authorize the District Manager to enter into a forestry subagreement funded through the Legislative-Citizen Commission on Minnesota Resources (LCCMR).

- c. *TNC forestry grant agreement.* Authorize the Board Chair to sign the forestry grant agreement with The Nature Conservancy on behalf of the Board of Supervisors.
- d. *Waterfront Restorations agreement.* Review draft agreement for shoreline and waterfront restoration services. Authorization has previously been granted to the District Manager to enter into the contract; item provided for board review and discussion.
- e. *June board meeting schedule.* Consider changing the date of the June regular board meeting due to a scheduling conflict with the 2026 SWCD Administrative Conference in Walker (June 17-18).
- f. *Field equipment storage container purchase.* Consider authorization for staff to purchase a storage container for field equipment and materials at the SWCD office property. Estimated cost is approximately \$4,700.
- g. *Environmental education watershed model purchase.* Consider authorization for staff to purchase an environmental education watershed demonstration model for outreach and educational programming. Estimated cost is approximately \$1,200; Water Plan Implementation funds may be used if eligible.
- h. *Moment of Silence – Former Supervisor Gene Carda.* The Board will observe a moment of silence in recognition of the service and contributions of former Supervisor Gene Carda.

**9. Other Reports**

- a. Subcommittee reports (assignments as of 3/23/2026)
  - i. Personnel Committee (*Belkholm, Johnson*)
  - ii. Finance Committee (*Belkholm, Johnson*)
  - iii. Coalition of Lake Associations (*Sanford*)
  - iv. Kettle/Upper St. Croix Watershed Partnership (*Johnson*)
  - v. Rum River Watershed Partnership (*Johnson*)
  - vi. Snake River Watershed Plan Partnership (*Belkholm*)
  - vii. Area III Forestry Association (*Sanford*)
  - viii. TSA Area III Board (*Heggernes*)
  - ix. District Land (*Heggernes, Sanford*)
  - x. Liaison to the County (*Sanford*)
- b. Meeting and Event Announcements, pg. 3 (*Peplinski*).
- c. Funding opportunities, pg. 3 (*Peplinski*).

**10. Consent Agenda Items [Exhibit D]**

- a. *Accounts receivable detail.* Administrative Assistant will provide an informational overview of current accounts receivable.
- b. *District riprap policy review.* Review current district riprap policy and discuss considerations related to conducting work under the SWCD's DNR general permit authorization.

	<p>c. <i>USDA-NRCS Unfunded Cooperative Agreement (UCA)</i>. Informational update. NRCS is currently drafting the agreement; no draft has been received by the SWCD at this time.</p> <p><b>Adjourn</b> <span style="float: right;"><b>3:30 PM</b></span></p> <p style="text-align: center;">The next Regular Monthly Meeting is Wednesday, April 15, 1:00 PM</p>
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**Meeting and Event Announcements**

- **Kanabec County Township Officers Meeting** | Mora, MN | **April 14, 2026** | **7:00 PM** | Kanabec County Courthouse Basement, 317 E Maple Ave #233
- **Pine SWCD Well Water Screening Clinic** | Rutledge, MN | **April 17, 2026** | **11:00 AM – 4:00 PM** | 7369 County Hwy 61, Willow River, MN 55795 | Lunch provided

**Funding Opportunities**

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**Applications Submitted in FY25/FY265**

- 2026 Clean Water Funds RFP - 2026 conservation IP intern (denied)
- MDA Soil Health Equipment Grant (application in review)
- NDAWN/MDA Weather Station (denied)
- Keep It Clean Grant - Kanabec COLA (denied)
- 2026/2027 Conservation Delivery Grant (awarded)
- 2026/2027 Conservation Contracts Grant (awarded)
- MOSH Soil Health Education Grant (awarded)

**Annual or Ongoing Funding to Consider Applying For**

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