

EXHIBIT A: Meeting Minutes



KANABEC SOIL AND WATER CONSERVATION DISTRICT BOARD OF SUPERVISORS MEETING

Kanabec SWCD Board Room
2008 Mahogany Street, Suite 3
Mora, MN 55051
(320) 679-1391

Purpose Statement: *This Board of Supervisors meets regularly, utilizing civic standards to organize ourselves and build capacity and infrastructure as needed to support our goals of achieving better soil and water quality outcomes throughout Kanabec County.*

The public is welcome to attend monthly Board meetings in person at the Kanabec SWCD office (address listed above).

Note: Meeting material, including agendas and minutes, is posted on the District website at www.kanabecswcd.org.

Remote Google Meet joining info:

Video call link: <https://meet.google.com/wqm-npaf-xnc>

Or dial: (US) +1 636-498-4352 PIN: 977 678 251#

More phone numbers: <https://tel.meet/wqm-npaf-xnc?pin=6649306027834>

June 24, 2026

Draft Meeting Minutes

1. Call to Order

1:00 PM

A. Attendance:

I. **Chair:** Norma Heggernes; **Vice Chair:** Kevin Belkholm; **Treasurer:** Kim Johnson; Jon Sanford, Marv Stutz

Supervisors absent:

Others Present: Jaren Peplinski, Jerah Mattson, Stephanie Paulsen*

***Remote attendee**

2. Pledge of Allegiance to the Flag

3. Review and Approval of Agenda (Action Item)

Motion by Sanford to approve the agenda as amended

Affirmative: Heggernes, Sanford, Johnson, Stutz, Belkholm

Opposed:

Motion carried.

4. Review and Approval of Minutes (Action Item)

A. *Regular Board Meeting Minutes 05/20/2026.* Motion by Johnson to approve the meeting minutes as presented.

Affirmative: Heggernes, Sanford, Johnson, Stutz, Belkholm
Opposed:

Motion carried.

5. Reports of Partners

- A. NRCS (Stephanie Paulsen) – 7 EQIP contracts (367K), 3 CSP contracts (223K),
- B. BWSR (Zach Guttormson) – No report was provided.
- C. Kanabec County (Peter Ripka) – Verbal report was given.

6. Public Comment - No public comment was made.

7. Financial Report (Action Item)

- A. *05/31/2026 Year-to-Date Financial Report* (Financial Report). The Financial Report was detailed by Treasurer Johnson and reviewed by the board. Motion by Sanford to accept the Financial Report.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm
Opposed:

Motion carried.

- B. *May 2026 Treasurer's Report* (Treasurer's Report). Motion by Sanford to accept the Treasurer's Report.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm
Opposed:

Motion carried.

8. Action Items

- A. *KUSCP WBIF Biennial Plan and Budget*. Motion by Belkholm to approve the KUSCP WBIF Biennial budget.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm
Opposed:

Motion carried.

- B. *PPE and Equipment Purchase*. Motion by Johnson to approve the PPE and Equipment Purchase.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm
Opposed:

Motion carried.

- C. *Payment Voucher KSWCD-FY26-cc-Wildlife Planting-01*. Motion by Stutz to approve the payment voucher for the Wildlife Planting.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm
Opposed:

Motion carried.

- D. *Well Sealing Contract*. Motion by Johnson to approve the well sealing contract.

Affirmative: Johnson, Heggernes, Sanford, Stutz, Belkholm
Opposed:

Motion carried.

9. Other Reports/Discussion

A. *Subcommittee reports.*

Personnel Committee.

Finance Committee.

Kanabec Coalition of Lake Associations.

Kettle/Upper St. Croix Watershed Partnership.

Rum River Watershed Partnership.

Snake River Watershed Plan Partnership.

Area III Forestry Association.

TSA Area III Board.

District Land.

Liaison to the County.

Liaison to the Townships.

B. Meeting and Event Announcements

C. Funding opportunities

10. **Consent Agenda**

A. *2025 Audit Update.*

B. *AIS Inspection Program Update.*

C. *Hiring Update.*

D. *Snake River Project Scouting.*

E. *Next Month: Mid-Year Budget Review.*

Adjournment. Motion by Stutz to adjourn the meeting.

3:05 PM

Affirmative: Johnson, Heggernes, Sanford, Belkholm, Stutz

Opposed:

Motion carried.

Submitted by: Jerah Mattson