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## Outcomes Documents – Regular Board Meeting

Location: Remote Webex Meeting, Tuesday November 10, 2020 3:00 pm

**SUPERVISORS:** Jan Anderson, Joyce Sawatzky, Paul Hoppe, Kevin Belkholm

**STAFF:** Deanna Pomije, Jerah Mattson, Josh Votruba, Debra Hermel, Mary Krueger

(All remote attendance) **Absent:** Gene Carda

### 1. 3:00 Roll Call - \*Approval of Agenda

**Motion by Hoppe, second by Anderson** to approve the agenda as presented with two additions, under Business 5.4 discuss results from recent audit, 5.5 review proposed Health care coverage for 2021.

**Affirmative:** Hoppe, Anderson, Sawatzky

**Opposed:** None      **Abstain:** None

2. NRCS Report (Debra Hermel). EQIP applications are due at the end of next week, 11/20. New ranking has been applied to allow more applications to be funded, but there is still very limited funding. Folks who have filled out applications in the past will be moved up on the ranking sheet. NRCS is working with SWCD Technicians on certifying Job Approval Authority (JAA).

### 3. \*Consent Agenda (no discussion unless Supervisor requests)

3.1. Financial – receipts & disbursements, balance sheet, profit & loss reports

3.2. Outcomes Document:

- Kanabec SWCD Board – October 13, 2020

3.3. Staff Reports

3.4. Upcoming Staff Meetings / Outreach / Training

**Motion by Anderson, second by Hoppe** to approve the consent agenda as presented

**Affirmative:** Hoppe, Anderson, Sawatzky

**Opposed:** None      **Abstain:** None

### 4. \*Approve Treasurer's Report

**Motion by Anderson, second by Hoppe** to approve the Treasurer's Report as presented.

**Affirmative:** Hoppe, Anderson, Sawatzky

**Opposed:** None      **Abstain:** None

### 5. Business

5.0. Update on Office Covid-19 Exposure – With the Covid-19 spread growing more rapidly in the community, staff have continued to work in the office. Masks are encouraged to be worn at all times when leaving individual work space and continue washing hands frequently are ways to help slow the spread. We have been following health workers guidelines if individual SWCD staff are exposed to the virus OR if other USDA staff in the building are exposed – then following USDA guidelines for office closure, cleaning and isolation timelines.

5.1. Rum 1W1P – Pomije went over the updates on the Rum 1W1P and discussed the organizational options. From the last Policy Cmte. Meeting on 10/22 no decisions were made. It was discussed to let the county

attorneys' (Mille Lacs attorney leading) write up a proposal of a hybrid model of a combination of the collaboration and entity organizational options. The next planned policy cmte. meeting is set for 12/16 at 5 pm.

- 5.2. Snake IWIP Update – Pomije reviewed the three public comment topical meetings that recently took place. These meetings centered around input from the Ag., Forestry and Lake communities. A total of 26 non-agency land owner joined us at the 3 topical meetings, resulting in good discussions. The Forestry Meeting stressed the importance of long-term planning and Forest Stewardship Plans. The Lakes Meeting turned into an interesting discussion around collaboration. There is a meeting planned at a later date to bring all folks who attended these meetings together to review the draft implementation strategies as the planning process continues. The Advisory Cmte. is meeting monthly to review and recommend items for inclusion in the plan. The next Policy Committee meeting will take place on 11/23, remote using Webex.
- 5.3. \*Approval to authorize Pomije to sign the BWSR RIM annual easement monitoring contract, as it is electronic. The payment is \$50/easement per year.

**Motion by Hoppe, second by Anderson** to approve Pomije authorization to sign the BWSR RIM easement monitoring contract.

**Affirmative:** Hoppe, Anderson, Sawatzky

**Opposed:** None

**Abstain:** None

- 5.4. 2019 Audit Results – Pomije reviewed dashboard bar charts of our District finances from 2012-19. She explained bar charts showing our revenues and expenses over the years with our unassigned fund balance increasing over time with the addition of Capacity funding. We now show a 5.5 month operational fund balance; with the State Auditor recommending 5 months. Another bar chart showed the breakdown in our revenue sources changes over time with grant fund changes.
- 5.5. 2021 Health Care Coverage – Our staff health care premiums are rising 9.7% in 2021, possibly due to Covid. Currently this is reviewed with the board every other year. Pomije reviewed comparable health benefits offered by our surrounding District (ave. \$637) and 10 other comparable Districts (ave. \$677). She presented 5 options the District could choose from for response to the change in health costs. The staff are requesting option 5 – a \$75 increase in health coverage. No decision was made. It was decided to allow more time for Supervisors to review the proposals and make a decision on the change during the December meeting.

6. Board Discussion (as requested):

7. **Project Updates:**

The consent agenda includes details on project developments.

**3:55 Belkholm joined meeting**

8. **General Discussion / Public Input - None**

**9. Set Next Meeting Dates / Committee Reports** – assume all remote meetings - next meeting dates

- East Central Landscape Cmte. Meeting (Hoppe)
- 11/4 – Snake 1W1P Lakes Community Topical Input Meeting, 6-7:30 pm via. Zoom (Pomije, Mattson)
- 11/12 – COLA-AIS Remote Meeting, 5 pm, in-person meeting Kanabec SWCD office (Sawatzky, Votruba)
- 11/19 – Forestry Assoc. Remote Meeting, McGregor 10-12 pm (Hoppe, Carda) 9/17 – previous meeting
- 11/23, 4<sup>th</sup> Mon. TBD – Snake River Watershed Management board (SNRWMB), 9 am (Hoppe, Pomije, previous meeting 10/26)
- 11/23 – Snake 1W1P Policy Cmte. Meeting, 10:30 am (Hoppe, Pomije, Mattson, previous meeting 10/26)
- 12/1 – County Board Meeting, morning, time TBD – update on Kanabec SWCD activities (Pomije, Supervisor?)
- 12/8 – Tues. **Regular SWCD Board in-person Meeting**, 3 pm (all)
- 12/8 – MASWCD Annual Convention – Save the Date – remote, meeting details coming (Hoppe, Others)
- 12/14 – Rum Policy Cmte Meeting – Decide on Organization Structure, 5-6 pm (Belkholm, Pomije)
- \*12/15 – SWCD Strategic Planning Session, Freddie's, 12:30-3:30 pm (all staff, board & new supervisors)      Freddie's Options:
  1. \$40/hr. rental = \$120 Plus cost of snacks (donuts, cookies) with beverages
  2. Order lunch from the menu, estimate \$15/meal, Plus \$2/person rental = \$187 (11 people)

**Motion by Anderson, second by Hoppe** to approve option #2 and order lunch from the menu

**Affirmative:** Hoppe, Anderson, Sawatzky, Belkholm

**Opposed:** None

**Abstain:** None

10. **Evaluate the Meeting** – What worked? What needs further discussion?

Agenda items for next month...

11. 4:05 pm Adjourn Regular Board Meeting

**Motion by Hoppe, seconded by Anderson** adjourn meeting at 4:05 pm.

**Affirmative:** Anderson, Sawatzky, Hoppe, Belkholm

**Opposed:** None                      **Abstain:** None

**\*Seeking Board Decisions**