



Kanabec Soil & Water Conservation District

2008 Mahogany Street, Suite 3
Mora, MN 55051
(320) 679-3982

OUTCOME DOCUMENTS – June 12, 2018 - REGULAR BOARD MEETING

SUPERVISORS: Jan Anderson, Joyce Sawatzky, Paul Hoppe, Kevin Belkholm, Gene Carda

STAFF: Deanna Pomije, Jacquelynn Kelzenberg, Anne LeRoy, Kyle Fredrickson

OTHERS: – Dennis McNally – Kanabec County Commissioner, Shannon Rasinski - NRCS

Introductions – Kyle Fredrickson, new summer Conservation Assistant

1. Call to Order – Chair Sawatzky called the meeting to order at 4:03 pm.

Approval of Agenda

M/S: Anderson/Hoppe Motion to approve the agenda as presented.

Affirmative: Sawatzky, Anderson, Hoppe, Belkholm

Opposed: None

Abstain: None

2. 4:05- 4:15 NRCS Report Shannon Rasinski summarized the latest activities in the NRCS program.

3. 4:15-4:20 Consent Agenda (no discussion unless Supervisor requests)

3.1. Financial – receipts & disbursements

3.2. Outcomes Document - April

3.3. Staff Reports

3.4. Upcoming Staff Meetings / Outreach / Training

M/S: Belkholm/Hoppe Motion to approve the Consent Agenda, financial receipts & disbursements, and staff reports.

Affirmative: Sawatzky, Anderson, Hoppe, Belkholm

Opposed: None

Abstain: None

4. 4:20-4:25 Treasurer's Report

M/S: Belkholm/Anderson Motion to approve the Treasurer's Report as presented.

Affirmative: Sawatzky, Belkholm, Anderson, Hoppe

Opposed: None

Abstain: None

5. 4:25-5:45 Business

5.1. Billable Rate Resolution - Adjustment as per BWSR, effective Jan. 28, 2018

M/S: Anderson/Belkholm Motion to approve the adjustment of the District's billable rates as presented.

Affirmative: Sawatzky, Belkholm, Anderson, Hoppe

Opposed: None

Abstain: None

5.2. 2018 Capacity Funds Grant approval, revised work plan to include the extra \$30,000 match.

M/S: Hoppe/Belkholm Motion to approve the Capacity Funds Grant to include \$30,000 match.

Affirmative: Sawatzky, Belkholm, Anderson, Hoppe

Opposed: None **Abstain:** None

5.3. Reauthorize the DNR observation well contract – request to grant Pomije approval to sign this annually as it has a short turnaround time to continue monitoring.

Five wells monitored 8 times, \$1200 annual payment.

M/S: Hoppe/Anderson Motion to approve granting Pomije signing authority on the DNR Observation Well Contract.

Affirmative: Sawatzky, Belkholm, Anderson, Hoppe

Opposed: None **Abstain:** None

5.4. AIS – (COLA) Expenses (total \$1,733.61)

5.4.1. Aquatic Solutions, curly leaf treatment on Lewis Lake – \$1,530.04

5.4.2. Materials for AIS sign installed at launch, Quamba Lake - \$58

5.4.3. Pre-approval for materials to install 2 AIS signs for Snake River access sites, ~\$150

5.4.4. Pre-approval for inspector apparel for Kyle, ~\$150

5.4.5. Misc. tools for AIS Inspector: chair, sponge, mirror, etc. - \$25.57

5.4.6. County Fair Booth Registration - \$120

M/S: Belkholm/Anderson Motion to approve COLA expenses in the amount of \$1,733.61

Affirmative: Sawatzky, Belkholm, Anderson, Hoppe

Opposed: None **Abstain:** None

5.5. AgBMP Septic Loan request – Blake Johnson, Comfort twp. combined house & community events center septic, bid \$40,720

M/S: **Anderson/Hoppe** Motion to approve the AgBMP Septic Loan Request for Blake Johnson in the amount of \$40,720.00

Affirmative: Sawatzky, Belkholm, Anderson, Hoppe

Opposed: None **Abstain:** None

(Board Member Gene Carda arrived at this point in the meeting.)

5.6. Tree Sale Final Report, tree distribution, Fri. 5/4, 2-7 pm - detailed report (LeRoy)

LeRoy summarized expenses and income for the sale.

5.7. Misc. computer request – Pomije explained that after further research into setting up the culvert inventory (discussed with the Kanabec County Hwy. Dept.), equipment needed for AIS boat

inspection survey submissions and field data collection – the following computer items are being requested:

- + Tablet Computer, ~\$700
 - + Booster for more accuracy in data collection, ~\$150
 - + GPS Unit – Garmin, lower cost option, ~\$800 (previously approved by the board)
- This tablet will allow for multiple use data collection and flexibility in the future if/when we acquire our own ESRI – ArcMap license for our continued mapping needs.

M/S: Hoppe/Carda Motion to approve purchase of an Android tablet, and booster, in the amount not to exceed \$850.00 purchase price.

Affirmative: Sawatzky, Carda, Belkholm, Anderson, Hoppe

Opposed: None **Abstain:** None

5.8. Building Lease Negotiations – rate may increase \$12/ SF -> \$14-15;

(2009-‘11 paid \$10 / SF; since 2012 paying \$12/ SF)

What square feet do we need? Current 382 SF, Pomije proposed 1,130 SF, includes 180 SF for TSA
Landlord has 1350 -1473 SF available.

The board discussed factors affecting the rental rate and requested more information regarding the going rate for office rental space in the area. It was also acknowledged that the rent hasn't increased since 2012. The board was in agreement that it in the best interest of all agencies to be co-located due to the nature of services offered by each agency. At this time the board didn't feel it was necessary to increase the square footage needed by the SWCD.

5.9. Supervisor Training – Collaboration & Negotiation for Leaders, Assn. of MN Counties (AMC), \$150/per training.

M/S: Carda/Anderson Motion to approve payment of \$300 towards two of the sessions training for Paul Hoppe.

Affirmative: Sawatzky, Carda, Belkholm, Anderson, Hoppe

Opposed: None **Abstain:** None

5.10. Good News! We've received the Lake St. Croix Improvement Program Grant for \$40,000 over the next 2 years for Phosphorus reduction projects (livestock operations) within the Ann River Watershed, 25% match. This may work as possible match to an Ann Lake Treatment Grant.

5.11. Proposed Scholarship offered to producer in Kanabec County to attend the Soil Health Academy in Redwood Falls July 31 – Aug 2, \$500 offer towards \$1,275 training cost.

The Board discussed and did not feel this was a needed service at this time.

5.12. Eagle Scout Project Update – SWCD County Signs –No Funding Source Yet - Requested quotes from 6 companies for the proposed Eagle Project – still waiting to hear from a few more. LeRoy working with Logan and his parents on the project details. LeRoy will review quotes. Sign Design – 2 supervisors available to decide this in June.

The Board reviewed the District's Design and suggested input from sign vendors as to color changes to assure visibility and work with the limitations of sign materials. Pomije will pursue funding to pay for

the signs from donations to the District. The board favored installation of a 4th sign along Highway 65 at the South end of the county if funding is available.

6. 5:45-6:00 **Project Updates:**

- Clark, Jeanette & Richard, Ogilvie – payment voucher for well abandonment (hand-dug) completed May 25 (Bids: \$800 & \$1595) cost \$800, payment 50% - \$400 funding through CWP & 25% - \$200 Capacity 2017

M/S: Anderson/Carda Motion to approve voucher payment for well abandonment in the amount of \$400 funding through CWP & 25% and \$200 Capacity_2017 for a total of \$600 payment.

Affirmative: Sawatzky, Carda, Belkholm, Anderson, Hoppe

Opposed: None **Abstain:** None

- Boster, Mike & Graber, Brian, payment voucher, manure waste closure – funded 50% CWP – expiring June 30, estimate - \$49,110, cost - \$33,897, payment - \$16,948.50 – Authorize Pomije to sign once all other signatures obtained & recorded on the deed.

M/S: Carda/Belkholm Motion to approve voucher payment for manure waste closure in the amount of \$16,948.50 funding through CWP and approval for Pomije to sign contract after all other signatures have been obtained.

Affirmative: Sawatzky, Carda, Belkholm, Anderson, Hoppe

Opposed: None **Abstain:** None

7. 6:00-6:10 **General Discussion / Public Input**

Hoppe asked McNally about a property on County Rd 15. Hoppe stated that Teresa Wickeham is working on potential compliance issues regarding a feedlot in this area. McNally stated that it would be controlled under ordinance 5 (County shoreland ordinance). Pomije suggested that the MPCA in Brainerd could be the authority on feedlot permitting if they are in compliance with the shoreland ordinance and the property presents a water quality issue.

McNally requested clarification on the Ann River grant and areas where this funding can be used.

8. 6:10-6:25 **Set Next Meeting Dates / Committee Reports**

8.1 Forestry Association Report – next meeting May 19 in McGregor - Hoppe reported that the new BWSR Forester position was discussed in May.

8.2 COLA – AIS next Meeting 6/14, 5pm in Courthouse (Kelzenberg)

8.3 Snake River Watershed Board – next meeting 6/25

8.4 TSA Area 3 Meeting - next meeting 6/27, Duluth Pomije will attend, Hoppe might be able to attend, Anderson cannot go.

8.5 **Regular SWCD Board Meeting: Tues. July 10, 4:00 PM**

8.6 Area 3 Meeting – Wed. June 6, Carlton Transportation Bld. (Pomije, Anderson, Hoppe)

8.7 Conservation Boot Camp – Sept. 11-27, funding reimbursed through NACD, Kelzenberg

8.8 Pomije's approved vacation time off 7/30 – 8/3

9. 6:25-6:30 **Evaluate the Meeting** – What worked? What needs further discussion?

Chair Sawatzky thought it went well.

10. Adjourn

M/S: Anderson/Carda Motion to adjourn at 6:20 pm.

Affirmative: Sawatzky, Carda, Belkholm, Anderson, Hoppe

Opposed: None **Abstain:** None

Civic Governance is a new approach to organizing to facilitate change for the common good, creating effective and stable organizations.

The **purpose** of Civic Organizing is to organize people to the obligation of being an active citizen; providing the opportunity for them to impact decision making in their role and in day to day work; learning what is good and growing in that knowledge.

- To broaden governing responsibility to include those impacted but not replacing existing governing responsibilities of board members and supervisors. We need to work together; no one group can alone solve our environmental concerns.
- Organizing comes with the obligation of active citizenship.
- Active citizenship is developed in the way institutions and projects are governed in the process of carrying out their mission/purpose/ achieving goals.