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Outcomes Documents – Regular Board Meeting

Tuesday November 16, 2021 2:00 pm

Location: SWCD Conservation Office 2008 Mahogany St Ste 3 Mora MN 55051
Or Remote Webex Meeting

SUPERVISORS: Jon Sanford, Norma Heggernes, Kevin Belkholm, Gene Carda

STAFF: Deanna Pomije, Jerah Mattson, Josh Votruba, Shannon Bodle

Others: **Absent:** Kim Johnson

1. 2:02 Roll Call – *Approval of Agenda

Motion by Sanford, second by Carda to approve the agenda as presented with one addition; the approval to pay Peterson & Companies for the 2020 completed audit for \$2,775.

Affirmative: Heggernes, Sanford, Carda

Opposed: None **Abstain:** None

2. NRCS Report (Shannon Bodle) Staff has been working on FY2022 EQIP applications which are due November 19th. Kanabec County has 15 applications submitted. RCPP FY2022 applications are due December 17th. 2021 CSP payments are going out now. 3 have been submitted for Kanabec County. Kris Oja has started in the Hinckley office November 1st. He will be focusing on improving Sharp-tail Grouse habitat in Pine Co.

Belkholm arrived at 2:09

3. *Consent Agenda (no discussion unless Supervisor requests)

3.1. Financial – receipts & disbursements, balance sheet, profit & loss reports

3.2. Outcomes Document:

- Kanabec SWCD Board –October 19, 2021

3.3. Staff Reports

3.4. Upcoming Staff Meetings / Outreach / Training

Motion by Sanford, second by Carda to approve Consent Agenda as presented.

Affirmative: Heggernes, Sanford, Carda, Belkholm

Opposed: None **Abstain:** None

4. *Approve Treasurer’s Report

Motion by Sanford, second by Carda to approve Treasurer’s Report as presented

Affirmative: Heggernes, Sanford, Carda, Belkholm

Opposed: None **Abstain:** None

5. Project Updates, in consent agenda – any questions. Barton Heitke manure pit is being closed. Shannon and Josh have been working with Karon Felger on a prescribed grazing plan in Hillman Township, under our Knife River Grant. Josh is also working with Munsterteiger / Lambrecht on a grazing plan to gain more experience in planning prescribed grazing components, such as pipeline and fencing.

6. Business Section

7. 6.0. *Pay Peterson & Company \$2,775.00 for conducting the 2020 audit.

Motion by Sanford, second by Carda to approve the payment to Peterson & Companies for the 2020 audit \$2775.00

Affirmative: Heggernes, Sanford, Carda, Belkholm

Opposed: None **Abstain:** None

6.1. *FY2022 Local Capacity Services Grant, \$124,406 & FY2022 Buffer Law Grant, \$8,500

Motion by Sanford, second by Belkholm to approve FY2022 Local Capacity Services Grant, \$124,406 & FY2022 Buffer Law Grant, \$8,500

Affirmative: Heggernes, Sanford, Carda, Belkholm

Opposed: None **Abstain:** None

6.2. *FY2022 & 2023 State Cost Share, \$9,607 each year

Motion by Sanford, second by Belkholm to approve FY2022 & 2023 State Cost Share, \$9,607 each year

Affirmative: Heggernes, Sanford, Carda, Belkholm

Opposed: None **Abstain:** None

6.3. *FY2022 & 2023 Conservation Delivery, \$18,710 each year

Motion by Sanford, second by Belkholm to approve FY2022 & FY2023 Conservation Delivery, \$18,710 each year

Affirmative: Heggernes, Sanford, Carda, Belkholm

Opposed: None **Abstain:** None

6.4. *2022 Health Insurance Coverage

Pomije reviewed a few health care increase coverage options with the board.

Motion by Sanford, second by Carda to approve the 2022 Health Insurance Coverage to go with the plan offering \$634 per month per employee and to review coverage every other year.

Affirmative: Heggernes, Sanford, Carda, Belkholm

Opposed: None **Abstain:** None

6.5. Snake 1W1P Planning Update. The 2nd PC subcommittee meeting was held 11/15. This committee is coming up with recommendations on our 1w1p organizational structure using the SRWMB. These recommendations will eventually be presented to the Policy Committee for review. This committee will plan to meet monthly until the task is completed, at least another month. Jason with BWSR has been a big help. The next Policy Committee meeting will be held Monday 11/22. Progress is being made with the Advisory Cmte., discussing the strategy action items and populating the details for our implementation schedule. The public outreach meetings are in the works to be held in January / February of 2022.

6.6. *Wetland Conservation Act (WCA), conflict of interest – contract with Pine SWCD for services

Motion by Sanford, second by Carda to approve the contracting with Pine SWCD to fill in for our WCA services for this restoration order and Technical Evaluation Panel (TEP) actions.

Affirmative: Heggernes, Sanford, Carda, Belkholm

Opposed: None **Abstain:** None

6.7. *Kettle River Watershed Memorandum of Agreement (MOA)

Pomije reviewed the benefits of joining the MOA as part of the Kettle planning team. We do have a priority sub-watershed of the Kettle here in Kanabec.

Motion by Sanford, second by Belkholm to approve signing into the Kettle River Watershed Memorandum of Agreement (MOA)

Affirmative: Heggernes, Sanford, Carda, Belkholm

Opposed: None **Abstain:** None

- 6.8. Staff Capacity Ideas – Snake 1W1P Implementation: Discussed such options as: Hiring a half time technician and a half time forester for a full-time person. Or the forester position could be shared with Pine Co., where they already have a need for a ½ time forester. With the new plan, the SRWMB coordination position will need more devoted coordination time, than is currently taking place. Staff time will be needed to coordinate projects and complete the grant e-link reporting. There is concern that without added staff capacity the anticipated Watershed Based Implementation Funds (WBIF) will not be spend. Some of this funding may be used to increase local staff capacity to implement the plan whether some new staff is hired by our board or the SRWMB.

8. Board Discussion

*District Land Management:

- Conflict of interest, Belkholm as operator – next steps. Plan to discuss with the State’s Ethics Board, as needed. Put out the Request for Qualification (RFQ) seeking a producer/manager for the land. If Belkholm is selected; follow direction from the State’s Ethics Board. Deanna will check with the ethics board on fees and the process.
- The Request for Qualifications to seed a producer on the ag. land and/or manager on the whole property was discussed, the draft was finalized. Plan to run the RFQ in paper and on website when draft is complete. Will plan to run the RFQ for 60 days, due early Feb.

District Land Committee – (Belkholm, Carda)

Motion by Sanford, second by Carda to approve the District Land Management RFQ upon completion.

Affirmative: Heggernes, Sanford, Carda

Opposed: None **Abstain:** Belkholm

9. General Discussion / Public Input – none present

10. Set Next Meeting Dates / Committee Reports – next meeting dates

- 12/20 – Kanabec Co. Comp. Plan Hearing, 7 pm, courthouse
- 11/18 – Forestry Assoc. Meeting (Carda)
- 11/22 - Snake River Watershed Mgmt. Board (SRWMB) Mtg., 9 am (Votruba, Pomije, Belkholm)
- 11/22 – Snake River 1W1P Policy Cmte. Meeting, 10 am (Belkholm, Pomije, Mattson)

- 12/1 – Ann Lake Treatment 2nd Stakeholder’s Meeting, location TBD & remote, 6:30 – 8:30 pm (Pomije, Sanford)
- 12/9 – COLA – AIS Meeting, 5pm SWCD office (Sanford, Votruba)
- *12/12-14 – MASWCD Convention – Bloomington (Supervisors?)
Motion by Sanford, second by Carda to approve Belkholm and Votruba to attend the MASWCD Convention with reservation fees and meals.
Affirmative: Heggernes, Sanford, Carda, Belkholm
Opposed: None **Abstain:** None
- 12/21 – Tues. **Regular SWCD Board Meeting, 2pm** (all)

*Seeking Supervisor report on meeting attended

11. Evaluate the Meeting – What worked? What needs further discussion?

12. 4:06 pm Adjourn Regular Board Meeting

Motion by Sanford, second by Belkholm to adjourn meeting at 4:06 pm

Affirmative: Belkholm, Heggernes, Sanford, Carda

Opposed: None **Abstain:** None

***Seeking Board Decisions**