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AGENDA

Regular Meeting of the Board of Supervisors
Tuesday, Jan. 14, 2020 3:00 pm
Old Location: Kanabec SWCD Office, Conference Rm.
2008 Mahogany St. Ste 3 Mora MN 55051

Purpose Statement: Meet regularly utilizing civic standards to organize ourselves, building capacity and infrastructure as needed to support our goals in leading toward better soil & water quality throughout Kanabec County.

1. 3:00 Call to Order - ***Approval of Agenda**
2. 3:35 NRCS Report (Rasinski)
3. 3:45 SWCD Board & Committee (cmte.) Elections:
(See attachment of board positions and District cmte. representatives)
4. 4:15 ***Consent Agenda** (no discussion unless Supervisor requests)
 - 4.1. Financial – receipts & disbursements, balance sheet, profit & loss report
 - 4.2. Outcomes Document – Dec. 11, 2019
 - 4.3. Staff Reports
 - 4.4. Upcoming Staff Meetings / Outreach / Training
5. 4:25 ***Approve Treasurer’s Report**
6. 4:35 **Business**
 - 6.1. 3:05 *2020 Kanabec SWCD Supervisor elections, unable to attend - Denise Snyder, Co. Auditor
 - Districts up for election in 2020:
 - #1, Brunswick, Grass Lake twps. (Belholm)
 - #2, Mora (Anderson)
 - #3, Ann Lake, Kanabec, Arthur & S. Fork twps. (Hoppe)
 - #5, Haybrook, Ford, Kroschel, Hillman, Peace & Pomroy twps. (Sawatzky)
 - Alignment with Co. Board Districts (2020 census unknown)
 - 6.2. *Rental Lease Agreement
 - 6.3. *Authorize Pomije to pay monthly rent (\$1,000) from our Spire account, avoids bank monthly no activity fee.
 - 6.4. *Approval to pay annual insurance - \$6,034
 - Property Casualty \$2,363
 - Workers Compensation \$3,671

6.5. *Snake 1W1P Memorandum of Agreement

6.6. *Peterson Co. – contracting for our 2019 Year-End Financials – bid \$2,675, (2018 costs \$1500)

6.7. *Re-authorization on Kanabec SWCD:

- Banks: Neighborhood National Bank & Spire Credit Union
- Newspaper: Kanabec County Times
- 2020 Federal Mileage Rate \$0.575 (was \$0.58)
- Supervisor per diems - \$60 rate

6.8. *AIS – COLA Expense: 2019 Qtr. 4 staff time, \$2,647

6.9. *AIS – COLA 2020 summer boat inspectors hiring option:

1 – part time, boat inspector, \$13/hr., 32 hr./wk., ~\$6,400

1 – full time, boat inspector – \$13.50/hr., 3 days/wk., ~\$5,200

culvert inventory - 2 days/wk., \$3,300 (Capacity funding)

Total: \$11,600 -AIS; \$3,300 culvert inv.

6.10. *Approval to post open positions – approving up to \$200 to advertise & posting for positions
Hiring process – District Mgr. authority to hire or personnel cmte.

6.11. *DNR 2020 AIS Delegation Agreement

6.12. Professional Assoc. Dues 2020 Budget (\$4,048.58):

MASWCD	\$3,138.58
Forestry Assoc.	\$60
Area 3 – SWCD Association	\$300
St. Croix River Assn.	<u>\$50</u>
	\$3,548.58

6.13. *BWSR grant agreements – approvals

Through 2/29/20, reporting season grant Pomije signature authority on BWSR grants. This speeds up grant reporting & processing grant final financial reports.

7. 5:20 Supervisor Check-In (Supervisors weigh in on topic)

Topic: Feedback on the consent agenda

8. 5:40 **Project Updates:**

The consent agenda includes details on project developments.

9. 5:50 **General Discussion / Public Input**

10. 6:00 **Set Next Meeting Dates / Committee Reports** – next meeting dates

- 1/16 – Forestry Assoc. Meeting, McGregor 9:30 am (Hoppe, Carda)
- 1/22 – TSA Area 3 Meeting, 10 am, Duluth (Smetana)
- 1/27 - Snake River Watershed Board, 9am (Hoppe, Pomije)
Separate CAC meeting to follow the SRWMB meeting
- Snake 1W1P Policy Cmte. 1st Orientation Meeting, date TBD
- 2/11 - Tues. Conservation Office, **Regular SWCD Board Meeting**, 3 PM (all)
- 1/9 & 2/13 - COLA-AIS Meeting, 5 pm, courthouse basement (Sawatzky)

11. 6:05 **Evaluate the Meeting** – What worked? What needs further discussion?

Agenda items for next month?

12. 6:10 Adjourn Regular Board Meeting

***Seeking Board Decisions**