

Board of Supervisors:

2 – Norma Heggernes, Chair
(Term. 12.2026)
1 – Kevin Belkholm,
Vice-Chair (Term. 12.2028)
5 – Kim Johnson, Treasurer
(Term. 12.2028)
3 – Marv Stutz
(Term. 12.2028)
4 – Jon Sanford
(Term. 12.2026)

Staff:

Jaren Peplinski
District Manager
(502) 517-SWCD

Jerah Mattson
Administrative Assistant
(320) 679-1391

Mary Poelman
Watershed Coordinator

Emily Larsen
Conservation Technician

Nick Foss
Conservation Forester

Mallory Kaiser
Conservation Technician

Cooperators:

NRCS - USDA
Stephanie Paulsen,
Acting District Conservationist
(320) 674-3005

Kanabec County Environmental
Services
Ryan Carda,
Environmental Services
Supervisor
(320) 679-6456

Minnesota DNR - Hydrology
Craig Wills,
Area Hydrologist
(763) 689-7100 ext. 225

Minnesota DNR - Forestry
David Fraundorf, Forester
(320) 679-3683

Kanabec SWCD
2008 Mahogany Street, Ste. 3
Mora, MN 55051
Office: (320) 679-1391



**KANABEC SOIL AND WATER CONSERVATION DISTRICT
REGULAR BOARD OF SUPERVISORS MEETING**

Kanabec SWCD Board Room
2008 Mahogany Street, Suite 3
Mora, MN 55051

Remote Google Meet joining info:

Video call link: <https://meet.google.com/wqm-npaf-xnc>

Or dial: (US) +1 636-498-4352 PIN: 977 678 251#

More phone numbers: <https://tel.meet/wqm-npaf-xnc?pin=6649306027834>

August 19, 2026

Draft Regular Meeting Agenda

- 1. Call to Order 1:00 PM**
 - a. Roll call: Norma Heggernes, Kevin Belkholm, Kim Johnson, Marv Stutz
Absent: Jon Sanford (informed the board that he would be unable to attend)
 - b. Others Present: Jaren Peplinski, Jerah Mattson, Mallory Kaiser, Stephanie Paulsen

**Remote attendee. One or more members may attend remotely pursuant to Minnesota Statutes Section 13D.02 as amended.*
- 2. Pledge of Allegiance to the Flag**
- 3. Staff Introduction – Mallory Kaiser, Conservation Technician**
- 4. Review and Approval of Agenda (Action Item)**
- 5. Review and Approval of Minutes (Action Item)**
 - a. [Regular Board Meeting Minutes](#) – 7/14/2026 **[Exhibit A]**
- 6. Reports of Partners**
 - a. NRCS (*Stephanie Paulsen*)
 - b. Kanabec County (*Commissioner Peter Ripka*)
- 7. Public Comment**
- 8. Financial Report**
 - a. July 2026 [Treasurer's Report and Financial Report](#) **[Exhibit B]**
- 9. Action Items [Exhibit C]**
 - a. *Authorize Ann River SWA Contract with Stantec.* Authorize a \$28,930 contract with Stantec to complete the Ann River Subwatershed Assessment (SWA) through the Snake River Watershed Plan Partnership WBIF grant.
 - b. *IRS Mileage Rate Increase.* Increase the mileage reimbursement rate from \$0.725/mile to \$0.76/mile, consistent with the updated IRS standard mileage rate.

	c. <i>Adopt Uniform Well Decommissioning O&M Plan.</i> Adopt a standard operation and maintenance plan for well decommissioning projects to allow District staff to serve as the Technical Service Provider (TSP) for these projects. d. <i>Approve CNMP Payment Voucher.</i> Approve payment of \$12,216 for the completed Comprehensive Nutrient Management Plan (CNMP) through the Snake River Watershed Plan Partnership WBIF grant. e. <i>Consider Adoption of Procurement Policy.</i> Consider adoption of a procurement policy establishing procedures for District purchases exceeding \$10,000, including the use of competitive quotations, proposals, or bids, as appropriate, while ensuring compliance with applicable laws and grant requirements. Other Reports a. <i>Subcommittee reports.</i> i. Personnel Committee (<i>Heggernes, Belkholm</i>) ii. Finance Committee (<i>Johnson, Sanford</i>) iii. Coalition of Lake Associations (<i>Stutz; Sanford is alternate</i>) iv. Kettle/Upper St. Croix Watershed Partnership (<i>Johnson; Stutz is alternate</i>) v. Rum River Watershed Partnership (<i>Stutz; Johnson is alternate</i>) vi. Snake River Watershed Plan Partnership (<i>Belkholm; Sanford is alternate</i>) vii. Area III Forestry Association (<i>Sanford; Johnson is alternate</i>) viii. District Land (<i>Belkholm, Stutz</i>) ix. Liaison to the County (<i>Sanford; Stutz is alternate</i>) x. Liaison to the Townships (<i>Johnson; Sanford is alternate</i>) b. <i>Meeting and Event Announcements</i>, pg. 2. c. <i>Funding opportunities</i>, pg. 3. 10. Consent Agenda [Exhibit D] a. <i>Supervisor Compensation Eligibility.</i> Discuss eligibility for supervisor compensation for participation in District meetings, outreach events, and other District activities. Adjourn 3:30 PM The next Regular Monthly Meeting is Wednesday, September 16, 1:00 PM
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Meeting and Event Announcements

- SAVE THE DATE: Cookout on the Farm | **August 21, 2026** | Hallan Farm (Pine County)
- MASWCD Area III Fall meeting | **September 30, 2026** | Two Harbors

Funding Opportunities

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Applications Submitted in FY26/FY27

- Keep It Clean Grant - Kanabec COLA (denied)
- 2026/2027 Conservation Delivery Grant (awarded)
- 2026/2027 Conservation Contracts Grant (awarded)
- FY 2027 Managing Invasives for a Resilient Landscape (MIRL) Grants (submitted)

Annual or Ongoing Funding to Consider Applying For

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