



2008 Mahogany St Ste 3
Mora MN 55051
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A G E N D A

Regular Meeting of the Board of Supervisors

Wednesday, November 21, 2022 2:00 pm

Location: 2008 Mahogany St Ste 3 Mora MN 55051

Or Remote WebEx Meeting Option

Purpose Statement: Meet regularly utilizing civic standards to organize ourselves, building capacity and infrastructure as needed to support our goals in leading toward better soil & water quality throughout Kanabec County.

The public is welcome to attend via the remote platform WebEx via phone or computer OR in-person at our SWCD office, 2008 Mahogany St Ste 3 Mora MN 55051.

Note: We post our meeting material on our websites' homepage.

Google Meeting computer log-in: Public is welcome to join in remotely or in-person.

Meeting link, Google:

Video call link: <https://meet.google.com/suv-xxrj-nue>

Or dial: (US) +1 530-420-7726

PIN: 535 694 222#

More phone numbers: <https://tel.meet/suv-xxrj-nue?pin=7905088866826>

You may need to check your computer speaker/microphone settings to ensure they are working. Please mute your line as needed to reduce background noise. Then remember to unmute when you'd like to speak.

Closed Session, 1 pm – Personnel Committee or whole board, District Mgr. performance review

Regular board meeting to start directly after the personnel committee.

1. 2:00 pm – Pledge of Allegiance to the Flag Chair: Heggernes
2. 2:05 ***Approval of the Agenda** Holiday treat sharing – in break room
3. 2:10 Summary of Personnel Committee
4. 2:20 - NRCS Report (Shannon Bodle)
5. 2:35 ***Consent Agenda** (no discussion unless Supervisor requests)
 - 4.1. Financial – receipts & disbursements, balance sheet, profit & loss reports
 - 4.2. Outcomes Document:
Kanabec SWCD Board – Nov. 16, 2022
 - 4.3. Staff Reports
 - 4.4. Upcoming Staff Meetings / Outreach / Training

6. 2:45 *Approve Treasurer’s Report

7. 2:55 Projects Updates, in consent agenda – any questions

8. 3:10 - Public Input (10 min.)

BREAK (5 min.)

9. 3:25 Business Section

8.1. *Personnel Committee – actions as needed

2023 Cost of Living Increase, Performance Merit Promotions, proposed 5%

*Shared Forester with Pine SWCD

- Position Description
- Shared Employee Agreement

*Health Care Benefits – clarify benefits for staff not electing health coverage, current coverage \$634/employee / month with overage going into an HSA account

8.2. * Approval on payment on invoice for our 2021 Audit, \$3,000 to Peterson Co.

8.3. *Grant Reporting through Jan 31, 2023 – request permission for Pomije to sign general grant paperwork through our Feb. 15 board meeting to process reporting – will report details to the board

8.4. *AIS Expense, reconciliation of boat inspector wages reimbursed to the district, requesting \$6,436.80
Previously only the net wages were reimbursed, not gross, AIS budget available

<u>11/2022 reconciliation of inspector salary</u>				
Number	AIS Boat Inspector	salary	Difference	
Inspectors	reimbursed	gross pd.	to request	
1	2022	\$ 3,777.07	\$5,966.25	\$2,189.18
2	2021	\$ 8,535.34	\$9,695.00	\$1,159.66
2	2020	\$ 7,428.12	\$9,318.75	\$1,890.63
1	2018	\$ 4,688.67	\$5,886.00	\$1,197.33
				<u>\$6,436.80</u>

8.5. *Snake Watershed Planning Update

- Watershed Plan presentation to the BWSR committee 1/5, 2:30-4 pm
- Discuss organizational option as needed
- Voting number preference, 1-2

10. 4:00 Discussion Session: Topic as Requested

11. 4:15 **Set Next Meeting Dates / Committee Reports** – next meeting dates

- 12/23 & 12/26– Office Closed: Christmas
- 12/30/22 (1/2 day closed) & 1/2/23– Office Closed: New Years
- 1/5/23 Snake Watershed Plan presentation to BWSR Committee, St. Paul, 2:30-4 pm (Pomije)
- 1/12/23 – COLA – AIS Meeting, 5pm SWCD office (Sandford, Pomije)
- 1/16/23 – Office Closed: Martin Luther King Jr.
- 1/18/23 – **Regular SWCD Board Meeting, 2 pm** (all)
- 1/19/23 – Forestry Association Meeting, remote option, 10 am (Carda or Sanford)
- 1/23/23 (4th Monday) - SRWMB Meeting TBD, courthouse basement, 9-10:30 am (Belholm, Pomije)
- 1/23/23 – Snake PC Meeting, Mora courthouse, (Pomije, Mattson, Belholm)
- 1/25/23 – Snake Plan in front of BWSR Board for approval
- 1/26/23, as determined (4th Thurs.) – Rum Watershed Partnership Meeting, 4:30 pm (Johnson)
- TBD (2nd Thurs.) – Kettle PC Meeting, 9 am (Johnson)
- 2/1/23 – Due Grant Reporting on BWSR grant in E-link

Seeking Supervisor report on meeting attended

12. 4:25 **Evaluate the Meeting** – What worked? What needs further discussion?

Agenda items for next month...

13. 4:35 Adjourn Regular Board Meeting

***Seeking Board Decisions**