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Outcomes Documents - Regular Board Meeting

Tuesday, August 13, 2019 4:00 pm

SUPERVISORS: Joyce Sawatzky, Jan Anderson, Paul Hoppe, Gene Carda

STAFF: Deanna Pomije, Nick Smetana, Maggie Kuchenbaker

OTHERS: Dennis McNally, Shannon Rasinski

1. 4:02 Call to Order - *Approval of Agenda

M/S: Hoppe / Anderson Motion to approve the agenda as presented at the meeting.

Affirmative: Sawatzky, Anderson, Carda, Hoppe

Opposed: None **Abstain:** None

2. 4:05 NRCS Report (Rasinski) Rasinski provided a written update. She highlighted that no preventative plans for cover crops were approved in the area. Minnesota NRCS will be adopting a silvopasture practice standard. Discussion on upcoming soil health field day on 9/10 at Jon Stevens farm in Rock Creek. Gave update on various client field visits and staff training. Staff working on EQIP & CSP modifications and contracting.

3. 4:20 *Consent Agenda (no discussion unless Supervisor requests)

3.1. Financial – receipts & disbursements, balance sheet, profit & loss report

3.2. Outcomes Document – July 9, 2019

3.3. Staff Reports

3.4. Upcoming Staff Meetings / Outreach / Training

M/S: Anderson / Carda Motion to approve the consent agenda with discussion on the items below.

Affirmative: Sawatzky, Anderson, Carda, Hoppe

Opposed: None **Abstain:** None

Hoppe asked Kuchenbaker how things were going with the accounting. Kuchenbaker reported she is updating QuickBooks to run more efficiently for the new Adm. hire.

3.3.1.1. Administrative Functions & Time Commitments (from consent agenda, 8/13/19)

Our 2018 Audit with Peterson on 7/22 seemed to go well. With Maggie's help we were able to provide them with electronic copies of all the necessary financial information. Will await their final audit report. Things are going well with Maggie Kuchenbaker's administrative assistance on Tuesdays. She is helping with our 2x monthly bills, payroll and other tax filings. She is also leading in some financial, program log, treasurer's report and QuickBooks clean-up for us, after our previous conversion to one QuickBooks company.

4. 4:35 *Approve Treasurer's Report

M/S: Hoppe / Anderson Motion to approve the treasurer's report as presented. Kuchenbaker reviewed the report with the Board. She highlighted some areas of this report that are being reconciled in our program log, such as completed grants with remaining funds to be zeroed out.

Affirmative: Sawatzky, Anderson, Carda, Hoppe, Belkholm

Opposed: None **Abstain:** None

5. 4:45 Business

5.1. * Soil Health Day, Jon Stevens host, Pine Co. with Jay Fuhrer, NRCS National Soil Health Specialist
9/10/19 – 9 - 4 pm, requesting \$300 toward radio advertising (Capacity Funding). Anderson suggested reaching out to local producers to donate to offset the food expenses.

M/S: Hoppe / Carda Motion to spend \$300 from Capacity funds or District funds for soil health day expenses.

Affirmative: Sawatzky, Anderson, Carda, Hoppe

Opposed: None **Abstain:** None

5.2. * BWSR FY2020 / 2021 Conservation Delivery (\$18,710) & State Cost-Share Grants (\$9,607), approval

M/S: Anderson / Carda Motion to process and sign the grant agreement as presented.

Affirmative: Sawatzky, Anderson, Carda, Hoppe, Belkholm

Opposed: None **Abstain:** None

5.3. * 2020 Preliminary Budget Review, continued

Pomije presented the 2020 preliminary adjusted budget and expenses that were discussed at the July meeting. The district continues to add funds into the capital outlay section of the budget for a purchase of a new vehicle in the future. Pomije will present the budget and request to the Kanabec County Board at the August 28 regular meeting. Discussion on purchasing a new vehicle or repairing the existing truck. The S10 exhaust has not been repaired yet, since we may swap this out for a newer vehicle next year.

5.4. Presentation of Kanabec SWCD Civic Organizing Policy Document, for review & future acceptance.

Pomije reviewed and highlighted sections of the organizing policy document. She requested the Board internalize the document for possible future acceptance.

5.5. * Project Application / Ranking Sheet Proposal

Pomije reported that Smetana and she worked on the ranking sheet. The application will be used to prioritize projects that may not be eligible for grant funding. This ranking sheet includes all items for evaluation on potentially funded projects, such as cost, reduction numbers and landowner initiative.

M/S: Anderson / Carda Motion to approve the project application/ranking sheet to be used to rank and evaluate projects.

Affirmative: Sawatzky, Anderson, Carda, Hoppe, Belkholm

Opposed: None **Abstain:** None

5.6. Buffer Compliance Update (Smetana)

Smetana reported that last month there were four non-compliant parcels. Parcel one, which is on a county ditch, was checked and was found to be compliant. Parcel two, alternate practice written and submitted to BWSR for approval. Parcel three, is a large parcel and some of the buffer areas need to be reviewed. Parcel four, landowner is requesting a ditch clean out permit and plans to plant a dormant seeding in the fall of 2019.

5.7. * Proposal of \$50 / employee for apparel with Kanabec SWCD logo for 2019.

Discussion.

M/S: Anderson / Hoppe Motion to approve \$50 per employee for 2019 in the form of reimbursement for cost of apparel of their choice; District will pay for the cost of embroidery of the garment.

Affirmative: Sawatzky, Anderson, Carda, Hoppe, Belkholm

Opposed: None **Abstain:** None

- 5.8. Follow-Up guidance on Belkholm's approval to graze the District land. Pomije requested clarification of the area to be grazed and if the Board would want a grazing plan developed. Possible future demonstration site for silvopasture. Hoppe reported that Belkholm would need to provide the Board with what he is doing before, during and after. Recommendation from the Board is to have Smetana provide the Board and Belkholm with a grazing/silvopasture plan. McNally recommended having an end date to vacate the land on the plan.
- 5.9. * Forest Stewardship Plans completed, approval to pay Timberlane Forestry \$310 & Dickson Forestry \$586 from TNC Forestry Services contract.
*Approval for District Manager to approve other plans, consultations that come in through 8/31/19, the expiration of these funds.

Timberlane Forestry, Erik Eggen – 1 plan, 1 consultation

- McNally, Dennis: Brunswick sec 7; 80 ac - \$210
- Tokie, Jeff: Kroschel sec 30; 120 ac - \$100

Dickson Forestry, Paul Dickson – 2 plans

- Wiik: Haybrook sec 23; 101 ac - \$252
- Sheridan: Whited sec 25; 142 ac - \$334

M/S: Hoppe / Carda Motion to approve payment on the forest stewardship plans/consultations completed by Timberland Forestry for \$310 & Dickson Forestry for \$586 from TNC Forestry Services contract.

Affirmative: Sawatzky, Anderson, Carda, Hoppe

Opposed: None **Abstain:** None

M/S: Hoppe / Anderson Motion to approve District Manager to approve other plans, consultations that come in through August 31, 2019, the day the funds expire.

Affirmative: Sawatzky, Anderson, Carda, Hoppe

Opposed: None **Abstain:** None

- 5.10. Ann Lake Treatment Update – DNR concerns on Alum. > Current Project Grant Applications

Pomije reported there are four options on how to treat Ann Lake's high internal phosphorus levels as per the Feasibility Study. All the options are costly and have various environmental effects. The DNR has a few concerns regarding the previously selected and cheapest treatment option of Aluminum Sulfate (Alum). Their greatest concerns on the Alum treatment were the impact to benthic invertebrates (lake bugs) given the every-other-year planned treatment schedule for 14 years. A study on Alum impacts to benthic invertebrates shows they need ~2 years to recover after a treatment; given this treatment schedule they may not recover over 14 years. The other major concern with the DNR was the impact to the wild rice population by the sulfate. An Alum treatment may not have been done yet on a MN lake with wild rice. There are unknowns here and more environmental analysis will be needed before an Alum treatment; as well as monitoring & study during the treatment period. Pomije recommended pursuing the treatment options of a polyaluminum chloride or a lake drawdown, as an Alum treatment would require substantial analysis and monitoring. Hoppe mentioned his preference of continuing with the Alum treatment option.

Pomije reported she may be applying for a competitive BWSR CWF project grant for the Ann River Watershed. The grant would have outreach/education funds, BMP implementation funds for ag. and shoreland projects and staff / engineering funds for project development and administration.

5.11. BWSR Academy enrollment, 3 staff (end of October)

M/S: Anderson / Hoppe Motion to approve three staff to enroll at BWSR Academy and hotel costs associated with the training.

Affirmative: Sawatzky, Anderson, Carda, Hoppe

Opposed: None **Abstain:** None

5.12. Project Tour, proposed after the Snake Board meeting 10/28, bus rental

Pomije propped to invite SWCD and Snake River Board members, County Commissioners, Staff and Members of the Public on the tour. A list of possible sites was discussed from ag projects to shoreland projects. Proposed time of the tour would be in the early afternoon of October 28. Discussion on cost of renting a bus. Hoppe suggested adding it the Snake River Board agenda for discussion at the August meeting, to see how much interest there is in having a tour of the projects. Pomije will report to the Board next meeting regarding rental costs of a bus. It was suggested to investigate Kehn's Limo Service out of Ogilvie for possible bus services.

6. 5:45 Supervisor Check-In (Supervisors weigh in on a topic) Topic: Kanabec SWCD Strategic Plan Update Session, possible PRAP grant application. Time limited for discussion. The current 5 Year Kanabec SWCD Strategic Plan expires Aug. 2020

7. 6:00 **Project Updates:**

The consent agenda includes details on projects. Smetana highlighted projects detailed in the consent agenda project.

8. 6:10 **General Discussion / Public Input:** none

9. 6:20 **Set Next Meeting Dates / Committee Reports** – next meeting dates

- Set-Up Adm. Position interview schedule with Personnel Committee – 8/29
- 8/6 - Forestry Workshop, Professionals, Mora 1-5 pm
- 8/26 - Snake River Watershed Board, 9am (Hoppe, Pomije)
- 9/10 – Soil Health Day, Jon Stevens, Rush City, Pine Co. 9-4:30 pm (all staff)
- 9/12 - COLA-AIS Meeting, 5 pm, courthouse basement (Sawatzky)
- 9/14 – Forestry Workshop, Betty Wilkens, Hillman twp. (all staff)
- 9/17 – Tues. NEW DATE, Regular SWCD Board Meeting, 3 pm
- 9/19 - Forestry Association Meeting – 9:30 in McGregor (Carda, Hoppe)
- *9/26 – Area 3 Annual Meeting, 9:30-4, Hinckley (Hoppe, Anderson, Pomije)

M/S: Hoppe / Anderson Motion to approve payment for Anderson, Hoppe and Pomije to attend the Annual Area 3 meeting on September 26.

Affirmative: Sawatzky, Anderson, Carda, Hoppe,

Opposed: None **Abstain:** None

10. 6:30 **Evaluate the Meeting** – No evaluation

11. 6:35 Adjourn Regular Board Meeting

M/S: Anderson / Carda Motion to Adjourn our Regular Board Meeting at 6:25 pm.

Affirmative: Sawatzky, Anderson, Carda, Hoppe

Opposed: None **Abstain:** None

Approved: _____ **Date:** _____

