1. **COMPLIANCE TRACKING OF ALL PARCELS SUBJECT TO THE BUFFER LAW**

   All parcels in the county are to be reviewed within a 3-year timeframe. Kanabec SWCD staff will review all parcels once, every 3 years in no set order. Compliance tracking is generally done remotely using aerial imagery. However, where access is granted by the owner; on-site compliance tracking may be completed.

2. **RANDOM SPOT CHECKS**

   Random spot checks will be done in addition to the tracking of all parcels within a 3 year span. These checks may be conducted via aerial photo review or on-site review depending on availability of updated aerial photos and the practice that is being checked/access to farms. A combination of both aerial and on-site review may also be used.

   The SWCD will conduct random spot checks on **5-10% of parcels** each year.

   Additionally, the SWCD will review parcels of emphasis more frequently.
   - Previously non-compliant
   - No-till/Conservation tillage or cover crop alternative practice plans
   - Variable width buffers (i.e. Land O' Lakes buffer tool, Decision Support Tool)
   - Other Alternative Practice Plans
   - Cost-share funded projects (years 1,3,9 of contract)
   - Parcels of further emphasis (potential violators)

3. **PROCESS TO HANDLE COMPLAINTS**

   Complaints received on the buffer law will be referred to SWCD staff for further investigation and clarification. Staff will follow-up with the complainant individually. The state agency, BWSR will be referred to as needed. Currently non-compliance parcels are referred to BWSR as needed for non-compliance follow up.

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Approved – Kanabec SWCD Board

10-9-18

Date