OUTCOME DOCUMENTS FROM THE JUNE 19, 2017 REGULAR BOARD MEETING

SUPERVISORS: Jan Anderson, Paul Hoppe, Joyce Sawatzky

STAFF: Deanna Pomije, Jaque Kelzenberg, Anne LeRoy, Julia Peterson

OTHERS: Shannon Rasinski, NRCS
        Dennis McNally, County Commissioner

1. Call to Order: Chair Hoppe called the meeting to order at 4:00pm.

   Approval of Agenda: Pomije proposed adding an item to request Kyle’s return to provide training on the treasurer’s report. M/S/Approved Sawatzky/Anderson to approve the agenda as now revised.

2 Consent Agenda

   Hoppe requested further review of the MCIT Pitfalls in SWCD Operations training. Pomije reviewed more in detail the training such as the importance of having contracts reviewed by both MCIT and the County Attorney and reading the fine print on our insurance coverage. Open meeting law was also presented where basically any decision by the board needs to be conducted in an open meeting. Any closed meeting needs to be recorded.

   Hoppe added a correction for the Area 3 Resolution Meeting, where the resolution from Aitkin was for permanent funding for a regional forester, covering Area 3 & 8. During this meeting there was further discussion on the MASWCD detailing where they’re funding is spend.

   Pomije pulled the treasurer’s report, the disbursements and the receipts for review in the agenda as these were not distributed prior to the board meeting.

   2.1 Financial
       2.1.1 Treasurer’s Report for May
       2.1.2 May Disbursement
       2.1.3 May Receipts

   2.2 Outcome Reports
       2.2.1 May 9, 2017 Regular Board Meeting Minutes

   2.3 Staff Reports
       2.3.1 District Manager
       2.3.2 Technician
       2.3.3 Conservation Corps Apprentice

   2.4 Upcoming Staff Meetings/Outreach/Training

       M/S/Approved Sawatzky/Anderson to approve the minutes

       M/S/Approved Sawatzky/Anderson to approve the remaining Consent Agenda.

3.0 Financials

       3.1 Treasurer’s Report for May
       3.2 May Disbursement
       3.3 May Receipts
Pomije reviewed the financials in detail with the board. The treasurer’s report included all the month’s income and expenses, but the totals in the end did not equal as they should. Future training with Kyle will help clarify the compiling of the treasurer’s report for future meetings.

**Approve Disbursements:** M/S/Approved Anderson/Carda to approve the Disbursements.

### 4 Business

#### 4.1 NRCS Report

Rasinski updated the board on recent site visits; general nutrient management technical assistance, Highly Erodible Land compliance and a potential new high tunnel practice. The pre-approval for the Regional Cooperative Conservation Program (RCPP) should be out soon. Recent trainings on hydric soils and forestry were conducted. There are now three levels of conservation planning; apprentice, certified and master.

#### 4.2 Plat Books – requesting to give NRCS two new plat book for their use

M/S/Approved Sawatzky/Anderson

#### 4.3 Fair Booth – Rain Simulator with NRCS, $140

M/S/Approved Sawatzky/Anderson

#### 4.4 AIS-COLA Fair Booth – looking to man the booth with COLA volunteers, $120

M/S/Approved Anderson/Sawatzky

#### 4.5 AIS – reimbursement request, CLPW treatment Quamba - $6090.02

M/S/Approved Sawatzky/Anderson

#### 4.6 DNR Observation Well Contract – contract renewal approval for FY 2018

M/S/Approved Anderson/ Sawatzky – approval for Pomije to sign the FY 2018 contract.

#### 4.7 Buffer Law – Other Waters Resolution

Pomije reviewed the ‘Other Waters’ Resolution as previously discussed using the DNR maps recommending buffers further up-stream from the already required buffers on perennial streams and ditches. This resolution includes buffers around open tile intakes following NRCS buffer width standards. Hoppe asked about quantifying the reduction numbers for the buffers. This is possible with RUSLE 2 using average input numbers such as soil type and tillage.

M/S/Approved Anderson/Sawatzky

#### 4.8 Nonstructural Land Management Practices FY2017 State Cost Share – BWSR Agreement

Pomije reviewed the Nonstructural Land Management Practices revised BWSR agreement. It offers flat rate incentive payments for management practices such as cover crops and residue management. This agreement was previously approved by the board in April. This revision now includes the BWSR comments, changing the life span of the management practices to 10 years and listing yearly review of the practices by SWCD staff with the board having final approval on any non-compliance issues.

M/S/Approved Sawatzky/Anderson

#### 4.9 Vehicle purchase update – A handout was distributed listing vehicle purchase options. Pomije reviewed this with the board. More local used vehicle options were requested. Pomije requested the approval of $100 towards a mechanic to look over a used vehicle for purchase and that possibly two supervisors be approved to make this purchase decision once their questions are answered and a consensus is reached. The Board allocated Sawatzky and Anderson to work with Pomije on vehicle
purchase options between now and the next board meeting. Giving Sawatsky and Anderson approve to make decisions on the board’s behalf.

Pomije reviewed with the board the completed Kettle Landscape Stewardship Plan (LSP) and the upcoming planning for the Snake LSP. She will be having this same discussion with the Snake Board, the County Board and the Water Plan Committee to invite them to learn more at the Cambridge meeting and become part of the LSP planning committee if interested.

6 Project Updates

6.1 Forest Stewardship Plans – completed this spring by Osterdyk. Available funding through the CWP grant. Awaiting copy of plans. All three receiving $300 for the plans from the DNR funding.

- Dennis Norby – 240 ac. Peace 3, total cost $975 – to approve $431.25 thru CWP
- Marna Palmen – 320 ac. Peace 3, total cost $1,100 - to approve $525 thru CWP
- The Peckels Trust (Marna Peckels) – 56 ac. Brunswick 17, total cost $500 – to approve $75 thru CWP

M/S/Approved Sawatzky/Anderson – approved the above listed payments for their completed Forest Stewardship Plans.

6.2 Ann Lake Road Projects

- Forest Shores (south) cost share contract, total cost $6,037
  Funding 50% from FY16 State Cost Share for $3,018.50
Pomije gave a review of these projects and an update on the current progress.
M/S/Approved Anderson/Sawatzky – approved the contract for 50% at $3,018.50.

- Falcon Street (north), pending design

6.3 Paul Kent – manure waste closure completed, payment voucher approval – total cost $20,034.43

Contract Payments: (CWP 50%, $10,017.21 & FY16 SCS 25%, $5,008.61)

A discussion occurred over the pollution reduction numbers for pit closures vs. the high cost of the projects. It was presented for future projects to reduce the percent funding on these projects.

M/S/Approved Sawatzky/Anderson – approved the payment for 75% at $15,025.82.

7 General Discussion / Public Input - none

8 Set Next Meeting Dates / Committee Reports

8.1 Regular Meeting: July 11, 4:00 PM

8.2 Snake River Board – June 26

8.3 Report from Belkholm on the Rinke-Noonan wetland training, 5/23

8.4 Forestry Association Report
9  Evaluate the Meeting – What worked? What could be more efficient?

10  Adjourn

Approved:

__________________________________________________  Date: _________________________