OUTCOME DOCUMENTS FROM THE OCTOBER 11, 2016 REGULAR BOARD MEETING

SUPERVISORS: Paul Hoppe, Kevin Belholm, Mike Johnson, Betty Wilkens, Gene Carda

STAFF: Deanna Pomije, Kyle Weimann

OTHERS: Shannon Rasinski (NRCS), Dennis McNally (Kanabec County Commissioner),

1. Call to Order. Johnson called the meeting to order at 4:09pm and asked to add MASWCD Annual Convention to the agenda as item 5.10. M/S/Approved Wilkens/Carda to approve the agenda as amended.

2. Consent Agenda (no discussion unless Supervisor requests)

   2.1 Financial
      2.1.1 Treasurer’s Report for September
      2.1.2 September Disbursement
      2.1.3 September Receipts
   2.2 Outcome Reports
      2.2.1 September 13, 2016 Regular Board Meeting Minutes
      2.2.2 Radeke cattle exclusion fence (Snake River Watershed)
      2.2.3 Request to Snake River Watershed Board to assume responsibility for SWAG monitoring
   2.3 Staff Reports
      2.3.1 District Manager
      2.3.2 Technician
         2.3.2.1 Information on floating islands, Long Lake restoration project
      2.3.3 Administrative Assistant
   2.4 Upcoming Staff Meetings/Outreach/Training

M/S/Approved Carda/Wilkens to approve the consent agenda.

3. Approve Disbursements: M/S/Approved Wilkens/Carda to approve the September disbursements.

4. Old Business

   4.1. Interseeder – Mille Lacs provided a suggested donation amount of $2,000 to enter into a joint use agreement to clarify ownership, liability, and other responsibility (Mille Lacs assumes all). It was based on a comparison of past usage to Benton County which donated $5,000. M/S/Approved Wilkens/Carda to approve a donation of $2,000 and pursue entering a joint use agreement.

5. New Business

   5.1. NRCS Report – Rasinski reported that the CSP program is being altered to be more user-friendly for landowners to more closely match EQIP. A third pit closure is about half complete. The Reiser project is in pre-construction. EQIP applications have been ranked and are awaiting thresholds from state conservationist for awards.
5.2. **MASWCD Resolutions**

<table>
<thead>
<tr>
<th>Resolution</th>
<th>Hoppe</th>
<th>Johnson</th>
<th>Wilkens</th>
<th>Carda</th>
<th>Belholm</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Pollinator habitat on public land</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>-</td>
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<tr>
<td>2. Reduce RIM perpetual easements to 30 years</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>-</td>
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<tr>
<td>3. Priorities for stream restorations</td>
<td>D</td>
<td>D</td>
<td>D</td>
<td>D</td>
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<tr>
<td>4. Proper timing of fall-applied nitrogen fertilizer</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
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<tr>
<td>5. Shoreland stewardship tax credit</td>
<td>D</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>-</td>
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<tr>
<td>6. Shoreland stewardship incentive</td>
<td>D</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>-</td>
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<tr>
<td>7. Runoff-based drainage ditch assessments</td>
<td>D</td>
<td>Y</td>
<td>D</td>
<td>D</td>
<td>-</td>
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<tr>
<td>8. Preserve ag. classification for land in local easement</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
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<td>9. Pilot projects for drainage management</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>-</td>
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<tr>
<td>10. Watershed block grants for 1W1P</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>-</td>
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<tr>
<td>11. Cost share for restoring WASCOBs</td>
<td>D</td>
<td>D</td>
<td>D</td>
<td>D</td>
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<td>12. Alternative practices specialist at BWSR</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
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<td>13. Upland detention storage for RIM</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
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<td>14. Accurate WRAPS schedule needed</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>D</td>
<td>N</td>
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<tr>
<td>15. Supervisor per diem maximum of $150</td>
<td>-</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>D</td>
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<tr>
<td>16. Revive the Agriculture Conservation Program</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td>N</td>
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<td>17. Conservation Stewardship Program changes</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
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<td>18. Increase CRP acreage cap</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
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<tr>
<td>19. Increase CRP payment limit</td>
<td>D</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>Y</td>
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</tbody>
</table>

**Belkholm arrived after resolution #12**

5.3. **Employee Handbook** – Pomije said that the employee handbook was updated to reflect recent Board/personnel committee decisions. Johnson said that the Board should review the handbook annually. McNally recommended future consideration of donating sick time between employees. **M/S/Approved Wilkens, Hoppe to approve the updated employee handbook.**

5.4. **One Watershed, One Plan** – The local government water management roundtable recommendations for funding of water quality projects following implementation of 1W1P have been released; they envision sending the majority of state funding directly to each watershed for local control of projects, monitoring, etc., bypassing state agencies and reducing competitive grants.

5.5. **Board Elections** – Weimann met with the County Auditor to discuss the procedure for determining the winner for the two seats without a candidate. November 1st is the deadline to register as a write-in candidate, ensuring that those votes will be tallied on election night. If nobody registers, the District board will have responsibility for determining eligibility and a winner. A vacancy cannot be declared (and members appointed) unless the valid winner (with the
most write-in votes) declines the position.

5.6. **November Meeting Date** – Due to the general election being held on November 8th, the scheduled meeting date for the next regular Board meeting, the Board agreed to move the meeting one week later, to November 15th.

5.7. **Check Signing** – Pomije would like a second staff member to have check signing authority. Since Weimann will continue to write and track the checks, Kelzenberg would be an appropriate check-and-balance; the probationary period has passed. **M/S/Approved Hoppe, Wilkens to name Jacquelynn Kelzenberg as an authorized signatory for District checks.**

5.8. **Snake River Cycle 2 monitoring** – A request to lead cycle 2 (2017-2018) monitoring was submitted to the Snake River Watershed Management Board. The monitoring will be of 11 streams and 5 lakes and there will be some overlap with the current CWP monitoring. A work plan is due on November 10. This data will help prepare for possible transition to a One Watershed, One Plan framework in 2019. **M/S/Approved Wilkens, Hoppe to approve submission of a work plan for cycle 2 monitoring.**

5.9. **District Tree Sale** – Pomije provided an update on current plans for the 2017 tree sale. Only native species will be sold. Staff will assemble wildlife bundles using species ordered (5 each of 5 species). A new service will be sale of flats of herbaceous plants for pollinator habitat and shoreland/rain gardens. They will be sold on consignment, not requiring any financial commitment from the District.

5.10. **MASWCD Annual Convention** – The convention will be December 4-6 in Bloomington. Registration deadline is November 21st but the hotel must be reserved by November 15th. Hoppe will attend the Monday business meeting. Pomije would go both Monday and Tuesday for the sessions but would not need hotel. Tabled for final decision at the November meeting.

6. **Project Decisions**

6.1. **FY2016 Capacity** – Pomije submitted a work plan for the additional $15,337 in 2016 capacity funding. It will be split between health care coverage for the final three months of the year ($2,700) with the remainder for cost-share for BMP installation.

6.2. **FY2017 Buffer Implementation** – Pomije said that buffer implementation funding of $10,000 is available to the District. The amount is the same as 2016. The County is finishing GIS mapping of public ditches. McNally mentioned that a ditch authority meeting will be in December. **M/S/Approved Wilkens, Belkholm to approve the Buffer Implementation grant contract.**

6.3. **Aquatic Invasive Species (AIS)** – Knife Lake has requested AIS reimbursement for spraying Curly Leaf Pond Weed. **M/S/Approved Hoppe, Wilkens to approve the reimbursement of $8,258 to the Knife Lake Improvement District** (Carda abstained).

6.4. **CWF13 Feedlot** – Pomije said that Habeck has agreed to do what is necessary to get into compliance; MPCA has given the landowner two years to comply with setback requirements (the feedlot abuts a stream that flows into Hay Creek). The grant does not include sufficient money to address the confinement areas (est. $80,000) but can do the fencing (high-tensile), crossings.
(likely in-stream), and a nutrient management plan. There has been difficulty getting the landowner to commit to action (especially due to scheduling difficulty), even as the scope of the operation has expanded. The grant is scheduled to expire at the end of this year. **M/S/Approved**

Hoppe, Belkholm to pursue a contract with the landowner for fence exclusion, crossings, and nutrient management plan and to extend the grant if the contract is signed. **M/S/Approved** Wilkens, Hoppe to require a signed contract no later than November 15th.

7. **General Discussion / Public Input**

Hoppe asked for notification of when the full presentation of the County Geologic Atlas will be. Carda provided an update on the Forestry Association.

8. **Set Next Meeting Dates**

8.1. Regular Meeting: **November 15th 4:00pm**

9. **Belkholm motion to adjourn. Adjournment at 7:01pm**

Approved:

__________________________________________

Date: _________________________