OUTCOME DOCUMENTS FROM THE AUGUST 17, 2016 RESCHEDULED BOARD MEETING

SUPERVISORS PRESENT: Paul Hoppe, Mike Johnson, Betty Wilkins, Kevin Belkholm

STAFF PRESENT: Deanna Pomije, Jacque Olson, Kyle Weimann

OTHERS: Shannon Rasinski (NRCS), Dennis McNally (Kanabec County Commissioner),

1. Call to Order. Chair Hoppe called the meeting to order at 4:07 pm. M/S/Approved Johnson/Wilkins to accept the Agenda as written.

2. Consent Agenda (no discussion unless Supervisor requests)
   
   2.1. Financial
   2.1.1 Treasurer’s Report for July
   2.1.2 July Disbursements
   2.1.3 July Receipts
   2.2 Outcome Reports
   2.2.1 July 19, 2016 Rescheduled Board Meeting Minutes
   2.2.2 July 20, 2016 Public Comments to the Priority Concerns Scoping Document (Water Plan)
   2.2.3 Example timesheet template

   2.3 Staff Reports
   2.3.1 Administrative Assistant
   2.3.2 Technician
   2.3.3 District Manager

   2.4 Upcoming Staff Meetings/Outreach/Training

   M/S/Approved Johnson/Wilkins to approve the consent agenda.

3. Approve Disbursements: M/S/Approved Johnson/Wilkins to approve the July disbursements.

4. Old Business

   4.1. Interseeder – Pomije said that staff has not yet had time to research options for a small interseeder for use in lakeshore (i.e. pulled by ATV). Discussion of the potential market gap since surrounding Districts have large equipment for rental; smaller options do not appear to be widely available. Wilkins said that small landowners might have unique concerns since the landowner mix is unique. Tabled until next month pending additional staff research.

5. New Business

   5.1. Finance Committee – Pomije said that in order to streamline creating a work plan for the 2017 capacity funding, it would be appropriate for the Finance Committee to meet for a preliminary discussion to bring a recommendation to the full board. Pomije reported that a budget presentation to the County Board would be the first week of September. The budget was approved by the District Board but there may be some small changes as the capacity work plan is
developed. Pomije will check with Carda and Belkholm for availability to serve with Johnson on the Finance Committee.

The Personnel Committee should meet prior to the Finance Committee to get staffing costs more finalized (District-paid insurance).

5.2. **Staff Training** – Pomije asked for pre-approval from the Board to register for BWSR Academy (October 24-26) so staff can register quickly due to limited space. **M/S/A Wilkins/Johnson to approve staff attendance at BWSR Academy.**

5.3. **Digital Camera** – Olson provided three options for a digital camera purchase, recommending one of the two that have WiFi capability. **M/S/A Johnson/Wilkins to purchase the intermediate option (ELPH350 HS) with an estimated cost of $200. Olson added that they would additionally purchase a carrying case.**

5.4. **NRCS Report** – Rasinski provided a written report. The EQIP deadline is 8/19. Grazing applications have increased this year (fencing, pipeline, tanks, etc.). NRCS, BWSR, and MASWCD have established a technical training committee to ensure cross-agency training with area teams coordinating what is available. Workforce planning will reduce area offices to 4 or 5 but there will be no reduction in field offices. Rasinski will report back to the Board regarding a possible change in the Knife Lake Dam’s hazardous rating (due to downstream buildings).

6. **Project Decisions**

6.1. **CWF14 Ann River** – Pomije reported that 51% of the Ann River Watershed Clean Water Fund grant covering Fish Lake and Ann Lake had been spent; a request is ready for the next 40% of the grant funds. Two projects paid for with the grant suffered flood damage; BWSR advised that since the grant is still open, the money can be used for those repairs with a new operation and maintenance plan. **M/S/A Wilkins/Belkholm to submit request for next 40% of funding.** Pomije added that current estimate is that only $5,000 remains unencumbered.

6.2. **CWF14 Ann River** – Pomije reported that Technical Service Area III expenses for the second quarter are: Erickson $3,545.55; Falcon St $1,458.37; Pink Diamond $2,070.32; Ann Lake Twp Ditch $937.01. **M/S/A Johnson/Wilkins to approve payment of $8,011.25 to TSA Area III for engineering & technical services related to the CWF2014 Ann River grant.**

6.3. **CWF13 Feedlot** – Pomije reported that Technical Service Area III expenses for the second quarter are: Habeck $137.73. Pomije said that staff is still working to get the feedlot practices ready for action. There are issues with changes made to the lot last year by the landowner. **M/S/A Johnson/Belkholm to approve payment of $137.73 to TSA Area III for engineering & technical services related to the CWF2013 Feedlot grant.**

6.4. **AIS Expenditures** – Work was completed at Lewis Lake to pull the Curly Leaf Pond Weed by volunteers. County will reimburse the Lake Association at the hourly rate for a total of $6,758. **M/S/A Wilkins/Belkholm to approve the claim for reimbursement by the County.**

6.5. **Contract Cancellations (Tentis, Erickson)** – Damage caused by the July 11th flooding (rainfall totals surpassed the current operations & maintenance specifications) to two projects funded with the CWF2014 Ann River Watershed grant. The repair plan for the Tentis project would address the sinkholes that are sucking in extra water to ensure that drainage goes through the appropriate channels. TSA estimates $5,008 for repairs and corrections; at the same original 75% cost-share, this amounts to $3,756. Hoppe asked if the engineering standards are adequate for these increased volume storm events. Pomije said it was a unique situation due to the historical gully that had been filled in with rocks. **M/S/A Belkholm/Johnson to approve up to $3,756 for repair work at Tentis from the CWF2014 Ann River Watershed grant.**
Pomije said both the Erickson (repair amount approved at previous meeting) and Tentis contracts need to be cancelled before a new maintenance and operations agreement can be signed to reflect the project repairs/improvements; M/S/A Wilkins/Johnson to approve cancellation of the Erickson and Tentis contracts.

7. Committee / Meeting Reports

7.1. Forestry Association: McNally reported that the main speaker did not come to the meeting; most of the discussion was around forestry and SFIA.

7.2. County Geologic Atlas: Hoppe reported that the newly-completed Geologic Atlas was briefly presented to the County Board last month; a longer presentation will be later. The DNR will use the information for hydrologic/groundwater mapping.

Pomije mentioned that she attended another meeting for NRCS/SWCD staff to develop a new cooperation and operations agreement. A major issue is justifying the expenditure ($4,000 each) for computer workstations provided to District staff. Each county will have to establish an agreement of what an equitable split would be. There will be a basic template for use of one computer station and office space. No decisions need to be made now.

8. General Discussion / Public Input

Belkholm said he knew of an individual that is interested in a position on the Board (Lillyanthal). Hoppe mentioned that anybody that wants their write-in votes counted needs to file with the County Auditor.

McNally asked for feedback about a proposal to amend County Ordinance 5 (shorelands) to allow commercial development with a Conditional Use Permit. Portions of one or more lakes could be designated as the new zone type. Hoppe talked about defining compatible uses and how to interpret those definitions. Wilkins mentioned that her perspective from a Township Planning Commission was to move to county-wide zoning and comprehensive land use planning, especially because Townships don’t have any good enforcement options. The buffer requirements and enforcement may be a starting point using that money.

Pomije met with other district managers from the St. Croix watershed to discuss RIM for Forestry and other possible easements for the northern ecoregion to target potential easements to high-quality aquatic and terrestrial habitat.

McNally would like to see information on easements and other land options in a future District newsletter, especially if the County increases its allocation.

9. Set Next Meeting Dates

9.1. Finance Committee:: _TBD_ (Johnson & Belkholm)

9.2. Personnel Committee:: _TBD_ (Johnson & Belkholm)

9.3. Regular Meeting: September 13th, 4:00pm

10. Adjourn M/S/approved Wilkins/Belkholm to adjourn. Adjournment at 6:01pm

Approved:

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Date: _____________________________

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